



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW

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Lorraine Cochran-Johnson

Board of Commissioners

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District 5
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Edward "Ted" Terry

District 7
Ladana Bolton

(REVISED)

MEMORANDUM

March 7, 2025

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary L. Williams, COO
Rick Lemke, Public Works Director

Richard W. Lemke

Digitally signed by Richard W. Lemke
Date: 2025.03.12 10:51:06 -0400

FROM: ✓ Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 2 for County Contracts –
(RFP 21-500564 Professional Engineering and Design Services for Public Works
Stormwater Drainage Repair and Improvement Projects (3-Year Multiyear
Contract)):

- | | |
|---|--|
| 1) CPA 1274788 – AECOM Tech. Serv., Inc. | 6) CPA 1282390 – Atlas Technical Cons., Inc. |
| 2) CPA 1282387 – Arcadis US, Inc. | 7) CPA 1282398 – Int'l. Design Serv., Inc. |
| 3) CPA 1282391 – Lowe Engineers, LLC | 8) CPA 1282394 – Prime Eng.Group, Inc. |
| 4) CPA 1282389 – CERM/Volkert | 9) CPA 1282392 – WSP USA Env'l. Infr., Inc. |
| 5) CPA 1282401 – Dewberry Engineers, Inc. | |

Detailed Description of Requested Changes:

Original Contract Term and Dollar Amount: September 1, 2022 through December 31, 2025 and \$2,700,000.00

Previous Changes to the Dollar Amount: Change Order No. 1; additional funding total \$540,000

Previous Changes to the Term: Change Order No. 1 with same contract term extension as December 31, 2025

Current Cumulative Contract Term and Dollar Amount: Contract Term expires December 31, 2025; \$3,240,000.00

Proposed Contract Term and Dollar Amount: Contract Term Extension 18 months through June 30, 2027; and add Total additional Cap funding \$3,050,000.00.

Detailed Description of Requested Changes:

PW-R&D CO #2 request detailed below (RFP No. 21-500564):

- 1) Contracts Term Extension 18 months through June 30, 2027 for total 9-contracts;
- 2) Add RPCA for participation in AECOM-CPA 1274788 only;
- 3) Funding below for respective CPAs.

	PW – R&D	RPCA
AECOM -1274788	\$1,850,000	\$300,000
Arcadis -1282387	\$700,000	
Lowe -1282391	\$100,000	
Dewberry -1282401	\$100,000	
GRAND TOTAL		\$3,050,000

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

This CO #2 request includes RPCA approval for participation and funding to utilize respective contractors' services that include professional engineering and design for localized drainage repair, stormwater improvement, dams, bridge repair and other related civil engineering projects. Contracts term extension will allow the contractors to complete both initial and additional project work.

cc: Crystal Creekmore
Desmore Joseph
Chuck Ellis
Michele Smith

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Recreation, Parks and Cultural Affairs	From: Purchasing & Contracting
RFP/ITB No.: 21-500564	Title: Professional Engineering and Design Services for Public Works Stormwater Drainage Repair and Improvement Projects (3-Year Multiyear Contract)
Effective Date: 10/20/2022	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$1,203,500.00	Number of Change Orders to Date: 1

Contractor(s)	Contract No(s).	Amount Spent
AECOM Technical Services, Inc.	1274788	\$ 1,252,883.32

For Use by User Department:
Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

RPCA recommends to utilize AECOM for professional engineering and design services.

If an increase to funding is required, provide the following:


Total Amount of Increase: \$ 300,000

Funding Source: General ☒ Enterprise ☐ 3 Digit Fund Code: _____

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____



Department Director Signature & Date

<u>For Use by Purchasing and Contracting:</u>	Approved: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<u>Additional Comments (if applicable):</u>	
Crystal Manson	Digitally signed by Crystal Manson Date: 2025.03.24 18:41:25 -04'00'
Purchasing and Contracting Signature & Date	