

DeKalb County
 Department of Purchasing and Contracting
 Change Order Request Form

User Department: Facilities Management

From: Purchasing & Contracting

RFP No.: 19-500529

Title: Commercial Janitorial Services

Effective Date: May 26, 2020

Expiration Date: December 31, 2024

Contract APPROVED Amount: \$15,387,600.40

Number of Renewals to Date: 0

| Contractor(s) | Contract No. | Agrees to Extend |
|-------------------------------------|--------------|------------------|
| A-Action Janitorial Services | 1213635 | N/A |
| Building Maintenance Services, Inc. | 1213631 | N/A |
| Cleanstar National, Inc. | 1213634 | N/A |

User Department Recommendation:

Funding for Renewal Term: \$53,165.00
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST 3 Digit Fund Code 100
 CIP Line Item No. (if applicable): _____

Justification:

Facilities Management is requesting the following libraries be added to the Building Maintenance Services contract 1213631. Also, add \$53,165.00 to the contract cap to cover the monthly services.
 -Hairston Crossing Library - 4911 Redan Road, Stone Mtn - \$3,495 per month
 -Wesley Chapel - WC Brown Library - 2861 Wesley Chapel Rd, Decatur - \$4,100 per month

Clyde D. Stovall 5/18/2023
 Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

 Purchasing and Contracting Signature Date

DeKalb County
 Department of Purchasing and Contracting
 Change Order Request Form

User Department: Recreation, Parks and Cultural Affairs From: Purchasing & Contracting

RFP No.: 19-500529

Title: Commercial Janitorial Services

Effective Date: May 26, 2020

Expiration Date: December 31, 2024

Contract APPROVED Amount: \$15,387,600.40

Number of Renewals to Date: 0

| Contractor(s) | Contract No. | Agrees to Extend |
|-------------------------------------|--------------|------------------|
| A-Action Janitorial Services | 1213635 | N/A |
| Building Maintenance Services, Inc. | 1213631 | N/A |
| Cleanstar National, Inc. | 1213634 | N/A |

User Department Recommendation:

Funding for Renewal Term: \$60,000
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST 3 Digit Fund Code _____
 CIP Line Item No. (if applicable): _____

Justification:

RPCA recommends to increase contract 1213635, A Action Janitorial Services, in order to include additional restrooms for RPCA.

Clara O. Ellis

4/24/2023

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

 Purchasing and Contracting Signature

 Date