



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Agenda Item

File ID: 2021-2799

Substitute

7/27/2021

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

### AGENDA ITEM:

**Commission District(s):** All

CO - Change Order No. 2 to Contract No. 1021418 for Sourcewell Cooperative Agreement No. 060618-EFM for the Leasing of Undercover Vehicles: for use by Public Works - Fleet Management to be used by Police Services and the Sheriff's Office. This contract consists of piggybacking off the competitively let Sourcewell Cooperative Agreement No. 060618-EFM to acquire or renew leases for eighteen (eighteen) vehicles used for special operations. Awarded to Enterprise Fleet Management. Total Amount No To Exceed: \$176,000.00.

**Information Contact:** Cathryn G. Horner, Director

**Phone Number:** (404) 371-6334

### PURPOSE:

Awarded by the BOC on September 4, 2019 for an amount not to exceed \$62,426.00. On July 14, 2020, the BOC approved CO No. 1 for an amount not to exceed \$64,500.00. This contract consists of piggybacking off the competitively let Sourcewell Cooperative Agreement No. 060618-EFM to acquire or renew leases for seven (7) vehicles used by Police Services and eleven (11) by the Sheriff's Office.

### RECOMMENDATION:

Recommend approval of Change Order No. 2 with:

Enterprise Fleet Management, 5909 Peachtree Dunwoody Rd., Ste. 500, Atlanta, GA 30328

Total Amount: \$176,000.00

### ADDITIONAL INFORMATION:

1. Contract Effective Date: July 23, 2018
2. Contract Expiration Date: July 24, 2022
3. Amount Spent To Date: 116,350.00  
\$62,426.00-Initial Award  
\$64,500.00-CO No. 1
4. Funding: Federal Funds – HIDTA (Police) & ARP (Sheriff's Office)

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

<b>User Department:</b> Fleet	<b>From:</b> Tammy Shew-Procurement Agent
<b>CPA No.:</b> 1177903	<b>Title:</b> Leasing of Undercover Vehicles (No. 2)
<b>Effective Date:</b> July 23,2018	<b>Expiration Date:</b> July 24, 2022
<b>Contract APPROVED Amount:</b> 126,926.00	

Contractor(s)	Contract No.	Amount Spent	
Enterprise	1177903	\$116,350.00	
<b>Total Amount Spent to Date:</b> \$116,350.00			

**User Department Recommendation:**  
 The Fleet department is requesting \$176,000 to support the acquisition and/or renewal of leases for more units than in prior years. Additional units are being leased and the amount requested is equivalent to the grant approved and awarded for the lease payments needed to acquire or renew leases for 18 vehicles this year. *The 18 units being leased will be 7 units for Police Services + 11 units for the Sheriff's Dept. All leases will be funded by a Federal Fund source, not the Vehicle Replacement Funds. (BG)*

*Robert Gordon* \_\_\_\_\_ *6/24/2021*  
 Department Director Signature Date

Funding: General  Enterprise  3 Digit Fund Code *621 Federal fund source (MTDA Grant + ARP)*  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Phyllis A. Head* \_\_\_\_\_ **07/20/2021**  
 Purchasing and Contracting Signature Date

6/24/2021