

DENNIS ALLEN, MBA, MAFM

2355 Randall Avenue • Lithonia, GA 30058 • dennisallen05@comcast.net • (404) 630-1595

Critical-thinking and deadline-driven Accounting & Auditing Professional, poised to integrate financial acumen and leadership skills into a management-level Controller role.

FINANCIAL ACCOUNTING & MANAGEMENT • GENERAL LEDGER • CORPORATE ACCOUNT RECONCILIATIONS • PAYROLL • REPORTING & COMPLIANCE • TREASURY MANAGEMENT • BUDGET MANAGEMENT • TAX RETURNS • A/P AND A/R • NEW SYSTEM IMPLEMENTATIONS • TEAM LEADERSHIP • COST REPORTING

SUMMARY OF QUALIFICATIONS

- **Stellar track record working in accounting with comprehensive technical skills** and broad-based background in auditing functions to mitigate profit loss.
 - Actively contribute to **driving operations and performance** while keeping an eye on financial controls; conduct **in-depth analysis** to ensure accurate **financial reporting**.
 - Strong knowledge in **GAAP, reporting metrics, nonprofit accounting and revenue recognition**.
 - **Quick to learn new concepts and working procedures**, strong self-motivation to engage in projects from concept to completion with a keen eye on the finer details to meet overall business requirements and aggressive deadlines.
 - **Unwavering commitment** with the ability to fluidly navigate multiple concurrent responsibilities, teams and projects.
 - **Highly-analytical and driven producer** who adapts to change quickly and engages peers and employees by articulating the mission with enthusiasm, confidence and energy.
 - Highly analytical thinker and multitasker, **recognized for getting the job done quickly and accurately** with a focus on unparalleled **quality and productivity**.
 - Progressive and versatile people and communications skills, **able to translate complex financial jargon into easily understood terms to non-numbers oriented audiences**.
 - Proficient in multiple systems including: *Microsoft Office Suite, MAS 90, Great Plains, Lawson, Peachtree, Visual Account Mate, QuickBooks, ADP Payroll, NextGen, Netsuite, .EPIC*
-

EDUCATION AND TRAINING

MASTER OF ACCOUNTING & FINANCIAL MANAGEMENT (M.A.F.M.) – CPA EMPHASIS 2010
KELLER GRADUATE SCHOOL OF MANAGEMENT Atlanta, GA
3.89 GPA

M.B.A. IN ACCOUNTING / MANAGEMENT 1994
WASHINGTON UNIVERSITY St. Louis, MO

B.A. IN ENGLISH
UNIVERSITY OF WISCONSIN - MILWAUKEE Milwaukee, WI

PROFESSIONAL EXPERIENCE

SENIOR FINANCIAL ANALYST, WELLSTAR HEALTHCARE , Atlanta, GA 2013-present

- **Manage monthly close** and financial revenue reporting for over 200 WMG physician practices.
- Manage semi-annual inventory and petty cash audit for areas of responsibility.
- Assist in on-boarding physicians and practices, **monthly work RVU reports** and payment reconciliation.
- Audit daily close and cash process for clinics.
- Prepare **monthly balance sheet account reconciliations**.
- Managed monthly **SOX internal control reporting** for hospital and prepare documents for internal audits.
- Record revenue and **prepare financial reports** for individual physicians.
- Facilitate regular meeting with Senior Management and physicians
- Communicate financial results and identify opportunities to improve performance
- Prepare annual budget and quarterly forecasts for physician practices
- Implemented successful cash reconciliation procedures for physician lockboxes and credit card accounts

SENIOR ACCOUNTANT, SOUTHSIDE MEDICAL CENTER (SMC), Atlanta, GA 2011–2013

- Progressed career to senior-level role, leveraging expertise in **month-end close, AP invoice coding** and **journal entry preparation** for this statewide community health care provider.
- Currently **lead a 3-member accounting team** while expanding scope of responsibility to support Payroll Coordinator.
- **Elevated efficiency in daily cash management** with the introduction of new reporting system; cut down cycle time for monthly close by instituting practical process improvements.
- **Increased department productivity** by upgrading key modules of an outdated accounting system.

SENIOR ACCOUNTANT, UTILITY ASSOCIATES, Atlanta, GA 2009–2011

- Hired to support CFO generate monthly financial statements for Board of Directors; **created new reporting solution that provided full transparency**, personally presenting and clarifying reports to company leadership.
- Cultivated positive relationships across various lines of business to **optimize collection efforts** and aid in **development of 100% accurate Bill of Materials** for all key products.
- **Instituted and trained staff on new accounting protocol**, including month-end close process and preparation of PBC audit list.
- **Deployed critical components of Visual Account Mate accounting system** and functioned as **key advisor on a team tasked with NetSuite conversion**.

DIRECTOR OF ACCOUNTING, ATLANTA ONCOLOGY ASSOCIATES, Atlanta, GA 2007–2008

- Headhunted to assume director position, overseeing 2 personnel and building new vendor alliances for this newly launched company.
- Held full authority over a **A/P management** and HR activity encompassing **payroll and benefits administration**.
- Improved **monthly A/R analysis, long-term debt and lease accounting** as well as **monthly reporting**.
- **Saved considerable time on tax reporting** by guiding efforts of external CPA.

PT DIRECTOR OF ACCOUNTING, CAMPBELL-STONE INC., Atlanta, GA 2006–2007

- Created **new accounting records system, month-end close calendar, budget variance reporting tools** and **generated financial statements** for several branches of this start-up; led A/P and accounting clerk.
- **Eliminated 6-month backlog** based on roll out of new financial reporting system; consistently delivered positive audit results by steering the audit process.

SENIOR ACCOUNTANT, DEKALB MEDICAL CENTER, Atlanta, GA 2001–2006

- Noted for lowering audit fees for this hospital foundation due to seamless financial reporting.

FINANCIAL MANAGER, OMEGA PSI PHI FRATERNITY, Atlanta, GA 1999–2000

- Engaged as **organization's first Financial Manager at national HQ**, improving revenue recognition, accounting and cash management policies.

PROFESSIONAL AFFILIATIONS

- Member of HFMA ,AICPA and NABA.
- Board Member of Metro Athletic Network, Inc., non-profit youth sports organization.