



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Innovation & Technology

**From:** John Matelski

**CPA No.:** 1070267

**Title:** Purchase of Apple computer hardware,

**Effective Date:** 3/1/2018

**Expiration Date:** 2/28/2023

**Contract APPROVED Amount:** 3,500,000.00

Contractor(s)	Contract No.	Amount Spent	
CDW-G	1070267	\$3,437,865.13	N/A

**Total Amount Spent to Date:** \$3,437,865.13

**User Department Recommendation:**

Renew

Bid

**Justification:**

Due to COVID-19, our spend with CDW-G increased drastically. We are requesting to add \$500,000 to the contract to address the increase in technology related purchased because of the COVID-19 pandemic.

Department Director Signature

Date

Signed by: John Matelski

Date & Time: Jul 06, 2020 02:23:22 p.m.

**Funding:** General  Enterprise

3 Digit Fund Code 100

CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

07/13/2020

Purchasing and Contracting Signature

Date