

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 21-101346	Title: Manhole Castings & Accessories (Three (3) Year Multiyear Contract)
Effective Date: 12/14/2021	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$1,093,000.00	Number of Change Orders to Date: 2

Contractor(s)	Contract No(s).	Amount Spent
Ferguson Waterworks, Inc.	1275646	\$303,600.46

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract will be utilized by the Department of Watershed Management to purchase manhole casting and accessories for the improvement of capacity flow of the DeKalb County Sewer System. DWM is working with P & C to rebid this service. DWM would like to extend the time and the term of the contract through 12/31/2026. The department has not incurred the amount of work projected for the contract amount awarded; no additional funding is needed.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 0

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells

Digitally signed by Reginald Wells
 Date: 2025.10.02 10:39:53 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal Manson

Digitally signed by Crystal Manson
 Date: 2025.10.06 16:35:35 -04'00'

Purchasing and Contracting Signature

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Public Works - Roads and Drainage	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 21-101346	Title: Manhole Castings & Accessories (Three (3) Year Multiyear Contract)
Effective Date: 12/14/2021	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$1,093,000.00	Number of Change Orders to Date: 2

Contractor(s)	Contract No(s).	Amount Spent
Ferguson Waterworks, Inc.	1275646	\$303,600.46

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

PW-R&D requests continued participation in CO #3 Extension through December 31, 2026 and add \$50,000 additional Cap funding. (Ferguson Water Works-1275646 for Manhole Castings & Accessories).

(DWM-Lead UD)

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ **\$50,000**
Funding Source: General Enterprise-XX 3 Digit Fund Code: 581 - Stormwater Mgmt. Oper.
 SPLOST Category (if applicable): _____
 CIP Line-Item No. (if applicable): _____
 Other: _____

Department Director Signature & Date  (Peggy V. Allen, DDPW) 9-16-2025

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal Manson

Purchasing and Contracting Signature

 Digitally signed by Crystal Manson
Date: 2025.10.17 17:01:06 -04'00'