



DeKalb County  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department:</b> Facilities Management	<b>From:</b> Purchasing and Contracting Department
<b>ITB No.</b> 22-101520	<b>Title:</b> Landscape Maintenance Services for Public Grounds (Annual Contract w/2 Options to Renew)
<b>Effective Date:</b> March 14, 2023	<b>Expiration Date:</b> March 31, 2025
<b>Contract APPROVED Amount:</b> \$2,862,863.00	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Renew
Artscape Inc.	1325124	Yes
The Simmons Group	1325126	Yes
Let Us Love Your Lawn	1325127	Yes

**User Department Recommendation:** Renew  Bid  Decrease

Funding for Renewal Term: \$789,996.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100 SPLOST  Category \_\_\_\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Vendor Name: Artscape Inc. Amount: \$240,000.00

Vendor Name: Let Us Love Your Lawn Amount: \$249,996.00

Vendor Name: The Simmons Group Amount: \$300,000.00

Facilities Management is requesting renewal of above contracts for the period of April 1, 2025 through March 31, 2026.

  
Department Director Signature

10/21/2025  
Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature

\_\_\_\_\_  
Date



DeKalb County  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department: PW: Sanitation</b>	<b>From: Purchasing and Contracting</b>
<b>Management ITB No.: 22-101520</b>	<b>Title: Landscape Maintenance Services for Public Grounds (Annual Contract with 2 Options to Renew)</b>
<b>Effective Date: March 14, 2023</b>	<b>Expiration Date: March 31, 2025</b>
<b>Contract APPROVED Amount: \$2,862,863.00</b>	<b>Number of Renewals to Date: 1</b>

Contractor(s)	Contract No.	Agrees to Extend
Let Us Love Your Lawn	1325127	YES
Artscape, Inc.	1325124	YES
The Simmons Group, LLC	1325126	YES

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$82,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 541 - Sanitation Ent  
CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: The Simmon Group/\$82,000.00 Vendor 2: \_\_\_\_\_  
Name/Amount Name/Amount

Vendor 3: \_\_\_\_\_ Vendor 4: \_\_\_\_\_  
Name/Amount Name/Amount

**Justification:**  
PW-Sanitation would like to extend the contract for another term until March 31, 2026. This contract provides mowing and maintenance services for Sanitation

[Signature] Date 10/21/24  
Department Director Signature

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature Date

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Recreation, Parks, and Cultural Affairs	<b>From:</b> Purchasing and Contracting Department
<b>ITB No.:</b> 22-101520	<b>Title:</b> Landscape Maintenance Services for Public Grounds (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> March 14, 2023	<b>Expiration Date:</b> March 31, 2025
<b>Contract APPROVED Amount:</b> \$932,493.00	<b>Number of Change Orders to Date:</b> 2

Contractor(s)	Contract No.	Agrees to Extend
Let Us Love Your Lawn	1325127	N/A

**User Department Recommendation:**      Renew       Bid       Increase       Decrease

Funding: \_\_\_\_\_

Funding: General     Enterprise     3 Digit Fund Code \_\_\_\_\_    SPLOST     Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

RPCA recommends to extend contract 1325127 till December 31st, 2025 and to add sites which include NH Scott, East Central DeKalb, Tobie Grant, Flat Shoals/CAC, and Mason Mill.

*Cluck D. Ellis*

\_\_\_\_\_  
Department Director Signature

\_\_\_\_\_  
Date

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature

\_\_\_\_\_  
Date