

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department: PW – Roads and Drainage, Parks and Recreation</b>		<b>From: Kyheem Bristol</b>	
<b>ITB No.: 15-100599</b>		<b>Title: Pond Maintenance (Annual Contract with 2 Options to Renew)</b>	
<b>Effective Date: 5/10/2016</b>		<b>Expiration Date: 5/31/2017</b>	
<b>Contract APPROVED Amount: \$1,525,430.00</b>		<b>Number of Renewals to Date: 0</b>	

  

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
ASAP Landscape Management Group	1013915	\$192,540.00	Yes
Charity Lawn and Turf Care	1013916	\$58,296.40	Yes
William Icon Homes and Properties	1013917	\$211,245.00	Yes

**Total Amount Spent to Date: \$462,081.40**

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term: \$1,251,000.00**  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 581  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
These contractors have provided satisfactory services this first term. Therefore, we wish to exercise our option to renew one (1) year with additional funding in the amount of \$1,251,000.00. The funds should be distributed as follows:  
**ASAP Landscape Management Group (NTE \$417,000.00)**  
**Charity Lawn and Turf Care (NTE \$417,000.00)**  
**William Icon Homes and Properties (NTE \$417,000.00)**

Please note that the low expenditure last term was due to the contract being awarded almost mid-year. In addition, we spent \$845,479.00 of the \$1,251,000.00. We have 1,700 ponds and many of them are overgrown because we lack the ability to conduct regular maintenance. We are trying to move to servicing ponds annually instead of every 3.4 years. We are requesting the same funding to ensure that we can continue to improve service delivery by responding to maintenance concerns without delay. Further, we can continue to address the backlog, and work to get the 1,700 ponds on an annual maintenance schedule.

Peggy V. Allen 4/4/2017  
**Department Director Signature** **Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*C. Horan* 4/4/17  
**Purchasing and Contracting Signature** **Date**

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William Icon Homes and Properties	1013917	\$211,245.00	
<b>Total Amount Spent to Date: \$462,081.40</b>			

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$8500 for ASAP only  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 271  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
The Department of Recreation, Parks and Cultural Affairs utilizes this contract to treat aquatic weeds and clear underbrush around our lakes and dams. We are only recommending to renew with ASAP due to the herbicide chemical that they use, Garlon, for treatment.

*A. J. Williams, Jr.* 3/31/17  
Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*C. Horner* 4/4/17  
Purchasing and Contracting Signature Date