



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: IT
Department Contact Person: Angela Green Telephone: 404 371-2374
Email: adgreen@dekalbcountga.gov

Requisition Number: _____ Suggested Supplier: Azteca Systems LLC
Estimated Amount of Purchase: \$ 210,000.00
Detailed Description of the Goods or Services to be purchased: Cityworks Annual Maintenance and Support

Emergency (For Emergency Requests, Please check this box and answer **all** questions below.)

1. Date and Time of Emergency Occurrence _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

Cityworks is designed, created, and owned exclusively by Azteca Systems, LLC. Azteca Systems, LLC is the sole provider for licensing, maintenance and support services for Cityworks software.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

If we continue using Cityworks.

3. Explain the impact to the County or Public if this request is not approved.

A failure to renew, could lead to major interruption of services, support and updates for the Cityworks software, which Watershed has been using since 2016 for their public asset and work management solutions. Also, other Dekalb County departments are currently in progress of implementing

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) John A. Matelski

Signature: _____ Date: _____

Signed by: John Matelski
Date & Time: Jul 02, 2020 01:52:25 PM

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Jovan Hooper

Signature: _____

Date: 7/23/2020

Procurement Manager (Typed/Printed Name) _____

Signature: _____

Date: _____

Approved Not Approved

Signature: _____, Director, Department of Purchasing and Contracting Date: _____

Public Notice of Proposed Award of Sole Source Procurement

Section A – Description of Proposed Sole Source Procurement	
<p>Description of Supplies/Services: Cityworks® Annual Maintenance & Support Services</p> <p>Demonstration of Contractor’s Unique Qualifications: The Cityworks® Public Asset Management Software is a product designed, created and owned exclusively by Azteca Systems, LLC. Azteca is the sole creator and owner of the software including Copyrights and Trademarks for Cityworks® and Empowering GIS in the United States and elsewhere.</p>	
Section B – To Be Completed by the Department of Purchasing and Contracting	
<u>Market Survey Results</u>	
Date Public Notice posted on website: July 7, 2020	
Date Public Notice closed: July 14, 2020	
<u>Review of Offers</u>	
Were any offers received (Yes/No): No	
Number of offers received: 0	
Responders: None	
<p>Purchasing Agent review and recommendation: Azteca Systems, LLC is the sole source provider for licensing, maintenance and support services for Cityworks and Empowering GIS and must be purchased directly from Azteca Systems, LLC. A failure to renew could lead to major interruption of services, support and updates for the Cityworks software, which Watershed has been using since 2016 for their public asset and work management solutions. The Sole Source Public Notice was posted on the County website, as well as on the Georgia Procurement Registry (GPR) on July 7, 2020. Item Agenda No. 2020-0844 has been created and submitted for Board of Commissioners (BOC) approval. It is my recommendation to approve this Sole Source request with Azteca Systems, LLC.</p>	
_____	_____
Agent Signature	Date
_____	_____
Procurement Manager Signature	Date



DeKalb County Government
3630 Camp Circle, Suite 201 | Decatur, GA 30032 | 404.371.6210

TO: Phyllis Head, Procurement Manager – Purchasing & Contracting
FROM: Angela Green, IT Business Officer – Innovation & Technology
THROUGH: John Matelski, CIO/Director – Innovation & Technology
SUBJECT: Annual Cityworks Maintenance and Support with Azteca Systems
DATE: July 8, 2020

DeKalb County Innovation and Technology Department is requesting Purchasing and Contracting's assistance in preparing a sole source BOC agenda item to renew our annual Cityworks Maintenance and Support with Azteca Systems.

Cityworks Asset Management software is designed to help agencies improve communication, streamline workflows, and track historical work data. Agencies use Cityworks to configure service requests, work orders, and inspection tasks to meet their needs, including capabilities that easily track costs and other information associated with equipment, labor, and materials. In the field, Cityworks AMS is built exclusively on Esri ArcGIS, allowing workers in the field to interact directly with GIS assets.

The Information Technology Department requests that P&C submit an agenda item to the BOC at the earliest date possible to ensure BOC approval.

This request is funded through the following: Watershed 511.08001.521209 (\$177,733.00), Facilities POETA 104084.81110.541301.01.602147 (\$3,967.25), Roads & Drainage 06704.521209.581 (\$23,539.04), and Traffic & Engineering 06701.521209.581 (\$4,760.71) for a total of \$210,000.00

If additional information is required, please contact Angela Green (404-371-2374).

Cc: Clyde Stovall, Department Director - Facilities
Reginald Wells, Department Director - Watershed
Richard Lemke, Department Director - Public Works



Invoice

Azteca Systems, LLC

11075 South State Street, #24
Sandy, UT 84070
Phone: 801-523-2751 | Fax: 801-523-3734
billing@cityworks.com

Date 6/15/2020
Invoice # INV2464
Acct. No. C10105
Due Date 9/17/2020
PO #

Bill To

DeKalb County Finance Department
DeKalb County (GA)
1300 Commerce Drive
Decatur GA 30030
United States

Ship To

DeKalb County (GA)
United States

Item	Start Date	End Date	Amount
ELA - SERVER AMS PREMIUM	8/18/2020	8/17/2021	210,000.00
Respond for AMS	8/18/2020	8/17/2021	0.00
Mobile Native Apps (iOS/Android)	8/18/2020	8/17/2021	0.00
Storeroom	8/18/2020	8/17/2021	0.00
Equipment Checkout	8/18/2020	8/17/2021	0.00
Contracts	8/18/2020	8/17/2021	0.00
Cityworks for Excel for AMS	8/18/2020	8/17/2021	0.00
Cityworks Analytics for AMS	8/18/2020	8/17/2021	0.00
Operational Insights for AMS	8/18/2020	8/17/2021	0.00
Workload for AMS	8/18/2020	8/17/2021	0.00
Web Hooks for AMS	8/18/2020	8/17/2021	0.00
Service Request API	8/18/2020	8/17/2021	0.00
Work Order API - Extended	8/18/2020	8/17/2021	0.00
Inspection API Solution	8/18/2020	8/17/2021	0.00
Storeroom API Solution	8/18/2020	8/17/2021	0.00
Metrics API Solution	8/18/2020	8/17/2021	0.00
Document Management API Solution	8/18/2020	8/17/2021	0.00
eURL	8/18/2020	8/17/2021	0.00
Citizen Engagement API	8/18/2020	8/17/2021	0.00
MicroPaver License	8/18/2020	8/17/2021	0.00
Performance Budgeting	8/18/2020	8/17/2021	0.00
CCTV Interface for PACP	8/18/2020	8/17/2021	0.00

Total 210,000.00
Amount Due \$210,000.00

Remit Payment To:
Azteca Systems, LLC
FEIN: 81-3929341

By Check:
11075 South State Street, #24
Sandy, UT 84070

Electronic Instructions:
Bank: ZB, N.A. dba Zions Bank
Account #: 982578163
ABA/Routing Number: 124000054
SWIFT Code: ZFNBUS55

June 22, 2020

Dekalb County
Attn: Phyllis A. Head, Procurement Manager Team B
1300 Commerce Drive, 2nd Floor
Decatur, Georgia 30030
Via e-mail: phead@dekalbcountyga.gov

Re: *Cityworks Sole Source Letter – County of DeKalb, Georgia*

To Whom it May Concern:

This letter is to confirm that the Cityworks® Software is a sole source product, designed, created, and owned exclusively by Azteca Systems, LLC. Azteca Systems is the sole creator and owner of the Cityworks software including the Copyrights and Trademarks for Cityworks® and Empowering GIS® in the United States and elsewhere. Within the United States of America, Azteca Systems, LLC is the sole source provider of the Cityworks license and maintenance services. The product may be purchased only directly from Azteca Systems or through authorized parties.

Should you have any further questions please contact me at (801) 523-2751 or if you prefer e-mail at bhaslam@cityworks.com.

Sincerely,



Brian L. Haslam
President - CEO, Azteca Systems, LLC

Sole Sources

Project Name	Cellebrite Premium IOS Unlimited, 5-year License
Attachments	Sole Source Notice
Contact	Lola Awonusi, (404) 371-6211
Project Name	Lime Slaker Impeller and Assemblies
Attachments	Sole Source Notice
Contact	Randy Webb, (404) 371-2019
Project Name	Wonderware SCADA Software License Upgrades and 2 Years of Customer FIRST Software Maintenance
Attachments	Sole Source Notice
Contact	Randy Webb, (404) 371-2019
Project Name	Lime Slaker System Parts
Attachments	Sole Source Notice
Contact	Sharice Feagins-Bailey, (404) 371-6382
Project Name	Cityworks Annual Maintenance & Support
Attachments	Sole Source Notice
Contact	Jovan Hooper, (404) 371-3644

← Cityworks® Annual Maintenance & Support Services

Start Date: Jul 07, 2020 @ 10:27 AM ET

End Date: Jul 07, 2020 @ 10:27 AM ET

Ends In: **0 days**

[Event Details](#) [Documents](#)

Event ID: SN-SoleSource-64400-64

Event Type: Non-State Agency

Event Status: Notice of Intent to Award

Purchase Type: Non-State Agency

Category Type: Non-State Agency

Government Type: county

Fiscal Year: 2020

Agency Site: [Link](#)

64400 DEKALB COUNTY GOVERNMENT

Buyer Contact:

Jovan Hooper jhooper@dekalbcountyga.gov

Description

Cityworks® Annual Maintenance & Support Services

NIGP Codes



Code	Description
20867	Programming: Basic, Assembler, Computer Assisted Software Engineering Tools (CASE), Libraries, etc., Microcomputer.
20888	Software, Monitoring, Microcomputer
20912	Application Software, Mainframe Computer, Including Cobol
20913	Application Software, Servers
20949	Geographic Information System (GIS) Software, Mainframes and Servers