


DeKalb County
 Department of Purchasing and Contracting
 Contract Renewal Request Form

User Department: Fleet	From: Tammy Shew-Procurement Agent
CPA No.: 1284154,1284155,1284156,1284157,1284158	Title: Lubricants (ITB#21-101442) (2nd of 2 Options to Renew)
Effective Date: 3/8/22	Expiration Date: 3/31/24
Contract APPROVED Amount: \$1,615,000.00	Number of Renewals to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Dilmar Oil Co. -CPA #1284154		Yes
The McPherson Co.-CPA#1284155		Yes
Lubrication Eng. Inc., CPA 1284156		Yes
Taylor Ent., Inc., CPA#1284157		Yes
Cadence Petroleum, CPA#1284158		Yes

<u>User Department Recommendation:</u>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: \$ 600,000.00		
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>	3 Digit Fund Code <u>611</u>	
CIP Line Item No. (if applicable): _____		
<u>Justification:</u>		
Requesting funds for Renewal. This contract is to service a fleet of over 3700 vehicles and pieces of equipment. The cost of lubricants has increased significantly and continues to be unpredictable in a changing pricing market, wherein prices are driven by the increase of raw material components used in manufacturing and delivery.		
Robert Gordon		Digitally signed by Robert Gordon Date: 2024.01.08 10:31:00 -05'00'
Department Director Signature		Date

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For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Phyllis A. Head

02/06/2024

Purchasing and Contracting Signature

Date