



**User Department's Recommendation**

**User Department Name:** Finance /UCO

**Recommended Bidder(s):**

**Vendor:** \_\_\_AIS state contract-#99999-001-SPD0000100-022 C/O 5 Star Office Furniture, Inc.

**Amount:** \_\_\_\$243,600.76

**Funding:**

**General**  **Enterprise**  **3 Digit Fund Code** \_\_\_511

**CIP Line-Item No. (if applicable):** \_\_\_\_\_ **SPLOST-Category** \_\_\_\_\_

**Justification:**

The new cubical will provide a better space and better covid protection for the UCO call center staff.

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
Date