


DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

<b>User Department: PW- Sanitation</b>	<b>From: Tracy Hutchinson</b>
<b>ITB No.: 21-101352</b>	<b>Title: HHW Collections Events</b>
<b>Effective Date: May 25, 2021</b>	<b>Expiration Date: May 31, 2022</b>
<b>Contract APPROVED Amount: \$125,000.00</b>	<b>Number of Renewals to Date: 0</b>

Contractor(s)	Contract No.	Agrees to Extend
MXI Environmental Services, LLC	1256295	

<b><u>User Department Recommendation:</u></b>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$150,000.00</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input type="checkbox"/> Enterprise <input checked="" type="checkbox"/> 3 Digit Fund Code <u>  541  </u> CIP Line Item No. (if applicable): _____		
<b><u>Justification:</u></b>		
PW – Sanitation would like to request for 1 <sup>st</sup> contract renewal until May 31, 2023. This contract provides household hazardous collection events two times a year in Falls and in Spring.		
 Department/Director Signature	<u>2/18/22</u> Date	
<b><u>For Use by Purchasing and Contracting:</u></b>		
Approve <input type="checkbox"/> Deny <input type="checkbox"/>		
<b><u>Additional Comments:</u></b>		
_____ Purchasing and Contracting Signature	_____ Date	