

## **EXHIBIT A**

### **SCOPE OF WORK**

*The omission of specific duties does not exclude them from the Scope of Work to the extent such duties are necessary and proper for the fulfillment of Consultant's duties under this Agreement.*

#### **COTTAGES ON VAUGHAN EDUCATIONAL SERIES**

The MicroLife Institute will conduct 4 dedicated educational tour series focused on Cottage Courts and Missing Middle housing. These engagements will provide community outreach and education regarding the engagement process around pocket neighborhoods, cottage courts, conservation communities, and accessory dwelling units (ADUs).

- Host 4 organized tours of the Cottages on Vaughan (COV) free to DeKalb County residents through December, 2024.
- Provide a virtual tour of COV to all DeKalb County commissioners for cottage court ordinance promotion.
- Provide free virtual tour of COV to any DeKalb County resident.
- Host up to 5 Private Tours (Under 15 people) for DeKalb County Builders, Developers and Professionals interested in developing cottage communities in DeKalb County. (\$7,500 value).
- Establish letters of support for updated ordinances in DeKalb County with respected local, state, and national organizations.
- Create Educational Materials and One Sheets to better explain Policy and Missing Middle Housing types.

## **EXHIBIT B**

Cost Breakdown:

### **PAYMENT**

#### **Cottages on Vaughan Education Series \$20,000 (\$5,000 per quarter)**

- Quarterly Cottages on Vaughan event and tour -March, June, Sept, Dec
- Free attendance for DeKalb County residents
- Elevated Speaker series
- On-site sponsor booths

- Free virtual tours for DeKalb County residents (via YouTube Link)
- Host up to 5 Private Tours (Under 15 people) for DeKalb County Builders, Developers and Professionals interested in developing cottage communities in DeKalb County

Summary:

Cottages on Vaughan Educational Series - \$20,000

**Total: \$20,000**