

## AGENDA NOTES

<b>Solicitation Name and Number</b>	RFP 24-500661 Stone Mountain Path Trail CDAP
<b>Procurement Agent</b>	Yesenia Diaz
<b>Date Solicitation bid prices expires</b>	September 29, 2024
<b>Solicitation Name, Number and Contract Number of Expired Contract</b>	N/A
<b>Previous Contract Number, Contractor Name and Award Amount</b>	N/A
<b>Previous Amount Spent on Expiring/Expired Contract</b>	N/A
<b>Prime Contractor Information and LSBE-Subcontractor</b>	<p><b><u>Pond &amp; Company (Prime)</u></b>  Matthew Wilder, Vice President  3500 Parkway Lane, Suite 500  Peachtree Corners, GA 30092  Years in Business: 26  Years doing business with DeKalb: 19</p> <p><b><u>Blue Cypress Consulting, LLC (LSBE-DeKalb) - 23.33%</u></b>  315 W. Ponce de Leon Avenue, Suite 905  Decatur, GA 30030  Caroline Evans, Founding Principal  Years in Business: 11  Years Doing Business with DeKalb: 0 (as a Prime)  Services Provided: Public Engagement</p>
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Cumulative Score Report</li> <li>2. Recommendation</li> <li>3. Evaluation Summary</li> </ol>

**DeKalb County - Department of Purchasing and Contracting**

**RFP No. 24-500661 Stone Mountain PATH Trail CDAP**

		<b>PROPOSERS</b>			
<b>Criteria</b>		<b>Max Points</b>	<b>Gresham Smith</b>	<b>Perkins &amp; Wil</b>	<b>Pond &amp; Co.</b>
Technical Approach		25	23.6	22.2	23.8
Project Management		20	19.2	18.6	19.4
Personnel		10	9.8	9.8	10.0
Organizational Qualification		10	9.6	8.8	9.2
Financial Responsibility		10	6.2	8.8	9.4
References		5	5.0	5.0	5.0
Cost		10	8.0	7.5	10.0
<b>LOCAL SMALL BUSINESS/ GFE</b>	LSBE-DeKalb/MSA or utilizing LSBE-DeKalb/MSA subcontractor	10	10.0	2.00	10.0
Optional Interview (Bonus)		10	0.0	0.0	0.0
Total Amount			91.4	82.7	96.8

**Number of Notifications Sent: 1976**

**Number of Responses Received: 6**

**Recommend award to the highest scoring proposer, who is responsive and responsible:**

**Pond and Company, 3500 Parkway Lane, Suite 500, Peachtree Corners, GA 30092**

**Additional Proposer:**

**- CPL Architects, Engineers, Landscape Architect and Surveyor, 120 West Trinity Place, Floor 3, Decatur, GA 30030  
(Non-Responsive - Failure to submit required documents with proposal submittal)**

**- Kimley-Horn and Associates, Inc., 1200 Peachtree Street NE, Suite 800, Atlanta, GA 30309  
(Non-Responsive - Failure to submit required documents with proposal submittal)**

**- Toole Design Group, LLC, 649 Auburn Avenue, Suite 255, Atlanta, GA 30312  
(Non-Responsive - Failure to submit required documents with proposal submittal)**

**RFP No. 24-500661 Stone Mountain PATH Trail CDAP**

**User Department's Recommendation**

**User Department Name: Planning & Sustainability Department**

**Recommended Proposer: POND & Company**

**Project Amount: \$300,000.00**

**Funding:**

General  Enterprise  3 Digit Fund Code: 100

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification if recommendation of award is to a firm other than the highest scoring proposer:**

_____	_____	<i>Cedric Hudson</i>	_____
Name, Title	Date	Department Director	Date

**DeKalb County - Department of Purchasing and Contracting**

**RFP Evaluation Summary for RFP No. 24-500661 Stone Mountain PATH Trail (CDAP)**

<b>PROPOSERS:</b>	<b>Gresham Smith</b>	<b>Perkins &amp; Will</b>	<b>Pond &amp; Company</b>
<b>Criteria</b>			
Technical Approach	Provided details on the services they will provide including existing conditions and technical analysis plan. County and responders responsibilities identified and project schedule.	Detailed procedures and methods described, outreach plan for diverse communities identified, County responsibilities listed and project schedule provided.	Provided Technical Analysis plan, detailed public & stakeholder involvement. County and responders responsibilities were identified and project schedule was provided.
Organizational Qualifications	Displayed organization and management skills and detailed progress reporting. Use of subcontractors identified and resources to accomplish the project identified. Recent relevant experience with gentrification in under represented communities.	Displayed organization and management skills and detailed progress reporting. Use of subcontractors identified and resources to accomplish the project identified. Similar project experience and size identified.	Organization and management skills provided as well as project management strategy using PRIME software for managing. Progress reporting identified. Displayed similar project experience and size. Identified subcontractors as well as resources needed.
Personnel	Project team identified including personnel and sub-contractors. Detailed resumes of team member and subcontractors. Design Engineer included in team.	Project team identified including personnel and sub-contractors. Detailed resumes of team member and subcontractors. No Design Engineer on the team.	Project team identified including personnel, outside personnel and sub-contractors. Detailed resumes of team members and subcontractors included. Design Engineer included in team.
Financial Responsibility	According to the DeKalb County Finance Department, "Did not submit Income or Cash Flow Statements. Balance sheet looks okay."	According to the DeKalb County Finance Department: "No income statements – only revenues; no cash flow statements. Balance sheet does have strong equity position"	According to the DeKalb County Finance Department, "Strong revenue growth; good cash position; sizeable earnings distributions; negative equity. In addition to being around since 1985, comfortable with financials."
References	Earned the maximum score of 5. References were favorable.	Earned the maximum score of 5. References were favorable.	Earned the maximum score of 5. References were favorable.
LOCAL SMALL BUSINESS/ GFE	Obtained 20% LSBE-DeKalb participation and received 10 points.	Obtained 16.25% LSBE-DeKalb participation and received 2 points.	Obtained 23.33% LSBE-DeKalb participation and received 10 points.
Optional Interview (N/A)	N/A	N/A	N/A