

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Fleet	<b>From:</b> Tammy Shew-Procurement Agent
<b>CPA No.:</b> 1144337,1144744,1143262,1143323,1143315, 1144405	<b>Title:</b> Lubricants (Annual with 2 options to Renew)
<b>ITB#18-100969</b>	<b>Expiration Date:</b> 01/31/ <sup>21</sup> <del>20</del>
<b>Effective Date:</b> 1/8/19	
<b>Contract APPROVED Amount:</b> \$786,726.00	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
Dilmar Oil Co.	1143262	
Brewer Hendley	1144337	Yes
Lubrication Engineers Ltd.	1143323	Yes
The McPherson Co.	1143315	Yes
<del>NE Lubricants</del>	<del>1144405</del>	<del>Yes</del> NO
Taylor Ent.	1144744	Yes

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**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: \$300,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 611  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Requesting to renew contract (2<sup>nd</sup> Option) with existing vendors. The funding request is for 12 months and allows for uncertainties in pricing variables.

*Robert Gordon*

*10-02-2020*

Department Director Signature

Date

**Attachment I**

**Lubricants:**

CPA #	ITB #	Vendor Name	New Request
1143262	18-100969	Dilmar	118,500.00
1144337	18-100969	Brewer	40,000.00
1144744	18-100969	Taylor Enterprise	1,500.00
<del>1144405</del>	<del>18-100969</del>	Northeast Lubricants	<del>1,500.00</del>
1143323	18-100969	Lubrication Engineer	50,000.00
1143315	18-100969	The McPherson	<del>90,000.00</del>

**300,000.00**

90,000 H