


MEMORANDUM

TO: Phyllis A. Head, Procurement Manager, Purchasing & Contracting, Team B

FROM: Clyde Stovall, Director of Facilities Management 

SUBJECT: Request to Rescind Award of Contract - Juvenile Justice Center - Judges Parking Canopy

DATE: January 24, 2024

The Department of Facilities Management is requesting P&C rescind the Award of Contract to Greenheart Construction Inc. for construction services related to Invitation to Bid (ITB) No. 23-101581 for Juvenile Justice Center Canopy Installation for the installation of a Canopy over the Judges' Parking Lot at the DeKalb Co. Juvenile Justice Center located at 4309 Memorial Dr, Decatur, GA 30032. We are providing the following information:

Reason for Request: New information has come to the attention of Facilities Management and the Courts concerning poor performance on a contract with another department in the County. In light of this new information, and the apparent similarities between the two contracts, we would ask if Purchasing & Contracting could please rescind the award of the contract to Greenheart and award the contract instead to the only other bidder on the ITB, Brad Construction Company II, LLC, assuming that Brad Construction will honor their original bid, and has met all of the qualifications required by Purchasing & Contracting to be considered for award.

Scope of Work: Please refer to the construction documents attached.

Funding: Project will utilize funds from Account: 03410.611350.100.

Estimated Total Amount: \$443,832.19

Department Responsible for Account: Juvenile Justice Center.

Facilities Project Manager: Eric Ricker.

Time Frame: The project is anticipated to take 6 months to complete, with an anticipated start date of: March 01, 2024, and anticipated completion date of: August 31, 2024. Contractor shall have full use of the area for construction during the hours of 8:00 am until 5:00 pm, Monday through Friday.

Applicable Insurance, Licenses, and Permits: All standard federal, state, and local licenses, permits, and insurance are required.

If you have any questions, please contact Clyde Stovall at 404-576-0210.