

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

1010803

**User Department:** Roads & Drainage, Watershed, Recreation, Parks and Cultural Affairs **From:** Angel Frazier

**ITB No.:** 16-100686

**Title:** Sand

**Effective Date:** April 18, 2016

**Expiration Date:** April 30, 2018

**Contract APPROVED Amount:** \$85,500.00

**Number of Renewals to Date:** 1

**Amount Released:** \$55,610.06

Contractor(s)	Contract No.	Agrees to Extend
F.M. Shelton	1010803	

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term:** \$55,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** General  Enterprise  3 Digit Fund Code 511  
CIP Line Item No. (if applicable):

**Award Amount(s):**

**Vendor 1:** F.M. Shelton/\$55,000.00 **Vendor 2:** \_\_\_\_\_  
Name/Amount Name/Amount

**Vendor 3:** \_\_\_\_\_ **Vendor 4:** \_\_\_\_\_  
Name/Amount Name/Amount

**Justification:**

The aforementioned contract is set to expire April 30, 2018 and requires a renewal for utilization by the Department of Watershed Management for the period of May 1, 2018 – April 30, 2019. The sand contract is utilized for the departments' construction and landscaping projects, which will fluctuate contingent upon the quantity and size of landscape projects or other mitigating issues that may arise that require the usage of sand. The subsequent renewal budget was derived from the previous year's expenditures not taking in account the increase from emergency services and therefore increased the spending.

Reginald T. Turner For Scott Towler  
Department Director Signature

2/26/2018  
Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

C. Hermer  
Purchasing and Contracting Signature

2/26/18  
Date

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

**User Department: Roads & Drainage, Watershed, Recreation, Parks and Cultural Affairs**      **From: Angel Frazier**

**ITB No.:** 16-100686      **Title:** Sand

**Effective Date:** April 18, 2016      **Expiration Date:** April 30, 2018

**Contract APPROVED Amount:** \$85,500.00      **Number of Renewals to Date:** 1

**Amount Released:** \$55,610.06

Contractor(s)	Contract No.	Agrees to Extend
F.M. Shelton	1010803	Yes

**User Department Recommendation:**      Renew       Bid

**Funding for Renewal Term:** \$12,500.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** General  Enterprise       3 Digit Fund Code 271  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Award Amount(s):**

**Vendor 1:** FM Shelton/\$12,500.00      **Vendor 2:** \_\_\_\_\_  
Name/Amount      Name/Amount

**Vendor 3:** \_\_\_\_\_      **Vendor 4:** \_\_\_\_\_  
Name/Amount      Name/Amount

**Justification:**

Recreation, Parks and Cultural Affairs currently uses various types of sand for its projects. We project \$12,500.00 will be sufficient for our ongoing work and emergency response efforts due to inclement weather.

Marvin F. Billups, Jr.      2/7/2018  
**Interim Department Director Signature**      **Date**

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

C. Horner      2/13/18  
**Purchasing and Contracting Signature**      **Date**

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Roads & Drainage, Watershed, Recreation, Parks and Cultural Affairs      From: Angel Frazier

ITB No.: 16-100686

Title: Sand

Effective Date: April 18, 2016

Expiration Date: April 30, 2018

Contract APPROVED Amount: \$85,500.00

Number of Renewals to Date: 1

Amount Released: \$55,610.06

Contractor(s)

Contract No.

Agrees to Extend

F.M. Shelton

1010803

User Department Recommendation:

Renew

Bid

Funding for Renewal Term: \$30,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise

3 Digit Fund Code 581

CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: F.M. Shelton; \$30,000.00

Vendor 2: \_\_\_\_\_

Name/Amount

Name/Amount

Vendor 3: \_\_\_\_\_

Vendor 4: \_\_\_\_\_

Name/Amount

Name/Amount

Justification:

This vendor has been responsive to our needs and provided satisfactory services in the past years. We recommend that the contracted be renewed.

Peggy V. Allen

Department Director Signature

2/07/2018

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

C. Horner  
Purchasing and Contracting Signature

2/7/18  
Date