



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2026-0775

Substitute

6/23/2026

Purchasing Type: Change Order (CO)

Public Hearing: YES ☐ NO ☒

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 5 to Contract No. 1246736 Emergency Medical Supplies (Annual Contract with 2 Options to Renew). For use by Fire Rescue (FR) to obtain emergency medical supplies for Fire Rescue and Emergency Medical Service units/vehicles. Seeking to increase the contract funds and term through December 31, 2026. Awarded to: Bound Tree Medical, LLC: Amount Not To Exceed: \$225,000.00.

Information Contact: Michelle Butler, CPPO, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on December 15, 2020, to two (2) vendors for a total amount not to exceed \$650,000.00. On December 14, 2021, the BOC approved Renewal No. 1 to both contracts for a total amount not to exceed \$650,000.00. On November 8, 2022, the BOC approved Renewal No. 2 to both contracts for a total amount not to exceed \$400,000.00. On November 8, 2023, the BOC approved Change Order No. 1 to both contracts to increase the contract amounts and extend the contract term through December 31, 2024, for a total amount not to exceed \$460,000.00. On January 14, 2025, the BOC approved Change Order No. 2 to CPA 1246736 to increase contract funds and term through June 30, 2025. On June 24, 2025, the BOC approved Change Order No. 3 to CPA 1246736 to increase the contract funds and term for six (6) months through December 31, 2025, for an amount not to exceed \$350,000.00. On February 26, 2026, the BOC approved Change Order No. 4 to CPA 1246736 to ratify a previously provided contract term increase, to increase the contract amounts and extend the contract term through December 31, 2024, for a total amount not to exceed \$360,000.00. This contract consists of purchasing emergency medical supplies for Fire Rescue and Emergency Medical Service units/vehicles. This request seeks to increase the contract funds and term through December 31, 2026. This will allow Fire Rescue Services to continue purchasing emergency medical supplies for Fire Rescue and Emergency Medical Service units/vehicles to respond to emergency calls received from DeKalb County citizens.

This substitute is submitted to revise the requested contract term increase.

RECOMMENDATION:

Recommend approval of Change Order No. 5 with:

Item Nos.: 1-6, 7-13, 15, 16, 17, 19, 20-23, 24-37, 38-41, 42, 43, 45-48, 49-51, 55, 57-61, 62, 64, 65, 66, 67-70, 71-74, 77-79, 81, 82-87, 89-94, 96-100, 102, 103, 106-109, 110-114, 115-118, 119-122, 123, 124, 131, 132, 134, 140, 141, 142, 143, 144, 145-152, 154, 156, 158, 159, 160, 162, 163-165, 167, 168, 170, 171, 172, 173, 175, 176, 177, 178, 181-185



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Bound Tree Medical, LLC/a Samova Company, 5000 Tuttle Crossing Blvd., Dublin, OH 43016

Amount Not To Exceed: \$225,000.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|--|
| 1. LSBE Participation: | 20% |
| 2. Contract Effective Date: | December 15, 2020 |
| 3. Contract Expiration Date; | June 30, 2026 |
| 4. Amount Spent To Date: | \$1,643,673.51 |
| | \$ 26,088.99 - Initial |
| | \$ 246,137.24 - 1 st Renewal |
| | \$1,371,447.28 - 2 nd Renewal |
| 5. Funding: | \$ 125,000.00 General Fund (FR) |
| | \$ 100,000.00 Fire Fund (FR) |



DeKalb County
Georgia

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Fire Rescue Services	From: Purchasing & Contracting
RFP No.: 20-101261	Title: Emergency Medical Supplies
Effective Date: December 15, 2020	Expiration Date: June 30, 2026
Contract APPROVED Amount: \$1,556,556.34	Number of Change Orders to Date: 3

Contractor(s)	Contract No.	Agrees to Extend
Bound Tree Medical LLC	1246736	Yes

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: \$225,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code 270 SPLOST ☐ Category _____
CIP Line Item No. (if applicable): _____

Justification:

To extend contract for 6 months to allow time for completion of new ITB# 2025-127.

Fund 100 - \$125,000
Fund 270 - \$100,000

Melvin K. Carter
Melvin K. Carter (Jun 3, 2026 13:01:11 EDT)

Jun 3, 2026

Department Director Signature

Date

For Use by Purchasing and Contracting: Approve ☒ Deny ☐

Additional Comments:

Djuana Herron

Digitally signed by Djuana Herron
Date: 2026.06.08 17:57:23 -04'00'

Purchasing and Contracting Signature

Date

