

AGENDA NOTES

Solicitation Name and Number	Employee Assistance Program (Five (5) Year Multiyear Contract) Solicitation No. 2025-020-RFP
Procurement Agent	Yesenia Diaz
Date Solicitation bid prices expires	December 19, 2025
Solicitation Name, Number and Contract Number of Expiring Contract	Employee Assistance Program (Multiyear Contract) RFP 20-500542 CPA 1239452
Previous Contract Number, Contractor Name and Award Amount	<p>\$473,120.00</p> <p>CPA 1239452 Keystone Peer Review Organization, LLC (KEPRO)</p> <p>\$131,040.00 - Initial \$262,080.00 - CO 1 \$ 80,000.00 - CO 2</p>
Previous Amount Spent on Expiring/Expired Contract	\$426,135.41
Prime Contractor Information and LSBE-Subcontractor	<p><u>Keystone Peer Review Organization (KEPRO), LLC</u> Meghan Harris, President and COO Years in Business: 19 Years doing business with DeKalb: 6</p> <p><u>Premier Workforce Solutions, LLC (LSBE-MSA) 5%</u> 350 Georgia Avenue E, Unit 672 Fayetteville, GA 30214 Gwendolyn L. Wiggins, CEO Years in Business: 8 Years Doing Business with DeKalb: 9 Services: <i>EAP Learning Solutions Trainings, EAP Employee Health Fair Representation</i></p> <p><u>JNX Partners, LLC (LSBE-DeKalb) 1%</u> 1777 Boulder Walk LN SE Atlanta, GA 30316 President: Judy Swanier Years in Business: 19 Years Doing Business with DeKalb: 0 Services: <i>EAP Learning Solutions Trainings, EAP Employee Health Fair Representation</i></p> <p>Demonstrated Good Faith Effort Approved</p>
Attachments	<ol style="list-style-type: none"> 1. User Department Recommendation 2. Cumulative Score Report 3. Evaluation Summary 4. Market Survey