



# Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: E911 Communications  
Department Contact Person: Lorraine Swinton Telephone: 404 423-9324  
Email: lswinton@dekalbcountyga.gov

Requisition Number: 20190404170913 Suggested Supplier: Priority Dispatch  
Estimated Amount of Purchase: \$ 294,085.00  
Detailed Description of the Goods or Services to be purchased: EFD Protocol

**Emergency** (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: \_\_\_\_\_

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

\_\_\_\_\_

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

\_\_\_\_\_

**Sole Source** (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

ProQA is a proprietary, patented software product where it's components can only be supplied and supported by Priority Dispatch

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

Yes. Annual maintenance will be required.

3. Explain the impact to the County or Public if this request is not approved.

E911 and DKFD will be unable to standardize the protocols and use the components available in ProQA to more efficiently dispatch fire rescue and subsequently open the county to liability issues.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) M. G. Mooneyham Signature: Marshall G. Mooneyham 1583 Date: 04/19/2019

**Do Not Write Below – for the Department of Purchasing and Contracting Use Only**

Procurement Agent (Typed/Printed Name) LOLA O. ANONUSI Signature: [Signature] Date: 05-09-2019

Procurement Manager (Typed/Printed Name) Debra Robinson Signature: [Signature] Date: 5-9-2019

Approved  Not Approved

Signature: [Signature], Director, Department of Purchasing and Contracting Date: 5/14/19  
P&C Rev. 9/21/2017

Agenda Item 2019-3701  
BOC Date June 25, 2019

**Print Form**