

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB 21-101434	Title: Quarterly Barscreen And Annual Return Line Cleaning (Three (3) Year Multiyear Contract)
Effective Date: 04/18/2022	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$234,045.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No(s).	Amount Spent
Metal and Materials Engineers LLC	1284293	\$92,415.50

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract will be utilized for quarterly cleaning of 3 inclined multi rake bar screens and an annual cleaning of the plant return lines. This service is needed to maintain consistent return flow of water through the treatment plant by removing lime scale buildup and other debris that may get stuck in the return lines. This will prevent sewer overflows. Bar screens need to be cleaned quarterly due to the amount of debris and grease that the plant receives daily. This trash and grease tend to coagulate together and create blockages on the screen preventing water from passing through the screens eventually leading to a spill situation. DWM is working with P & C to rebid this service. DWM would like to extend the time to match the term of the contract through 12/31/2026;no additional funding is needed.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 0

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells



Digitally signed by Reginald Wells
Date: 2025.03.19 08:54:03 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal Manson



Digitally signed by Crystal Manson
Date: 2025.03.25 10:15:03 -04'00'

Purchasing and Contracting Signature