

AGENDA NOTES

Solicitation Name and Number	In-Home Services for Seniors (Annual Contract with 4 Options to Renew) ITB No. 18-100970
Procurement Agent	Charles N. Smith
Vendor(s) agree to extend under the same prices, terms and conditions	Yes
Solicitation Name, Number and Contract Number of expiring/expired contract (If no previous contract, please indicate N/A)	In-Home Services for Seniors (Annual Contract with 4 Options to Renew) ITB No. 18-100970 Contract No. 1115601 (Rem-Kiks Health Care Services, Inc.)
Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)	\$678,297.57 Contract No. 1115601 (Rem-Kiks Health Care Services, Inc.) \$189,832.00 – Initial \$110,224.85 – Change Order No. 1 \$324,387.60 – 1 st Renewal
Previous Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and include Total Amount Spent)	\$620,444.45 Contract No. 1115601 (Rem-Kiks Health Care Services, Inc.) \$189,832.00 – Initial \$434,612.45 – Change Order No. 1 and 1 st Renewal

<p>Prime Contractor Information and LSBE- Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided, Number of years in business and Amounts with DeKalb County)</p>	<p><u>Rem-Kiks Health Care Services, Inc. - Prime</u> Dr. Gregory Ojo, CEO Years In Business: 19 Years Doing Business with DeKalb: 1</p> <p>KLS Workforce Solutions - LSBE-MSA 20% 1716 Peachtree St. N.W. Suite 597 Atlanta, GA 30309 Years In Business: 4 Years Doing Business with DeKalb: 1 Services Provided: Staffing and Training Amount Paid To Date: \$6,740.41</p>
<p>Attachment</p>	<p>Contract Renewal Request Form</p>



404.270.1178 (o)
404.270.1170 (f)
DeKalbCountyGa.gov

Human Services
30 Warren Street NE
Atlanta, GA 30317

MEMORANDUM

DATE: May 19, 2020
TO: Cathryn Horner, Interim Director
DeKalb Purchasing and Contracting Department
FROM: Damon Scott, Director
DeKalb Human Services Department
SUBJECT: Request for Contract Renewal- Contract #1115601 In-Home Services

Chief Executive Officer
Michael L. Thurmond
Board of Commissioners
District 1
Nancy Jester
District 2
Jeff Rader
District 3
Larry Johnson
District 4
Steve Bradshaw
District 5
Mereda Davis Johnson
District 6
Kathie Gannon
District 7
Lorraine Cochran-Johnson

Contract #1115601 was executed on June 28, 2018 with RemKiks Healthcare Services to provide in-home services (personal care, respite, homemaker) to frail seniors living in DeKalb County. These services have been provided by the vendor to the Department’s satisfaction during this contract, however the contract is scheduled to expire on June 27, 2020.

The Human Services Department requests assistance with implementation of a Contract Renewal for this contract which is scheduled to expire in approximately five (5) weeks. Specifically, the contract should be renewed for one (1) year in the amount not to exceed \$646,944.45.

Please know that time is of the essence. We request your assistance with drafting a Board of Commissioners Agenda item for the June 23, 2020 meeting to ensure that the change order can be implemented before the contract ends.

Ms. Latarsha Williams, Human Services Administrator is the designated point of contact for any questions that you may have regarding this request. She can be reached at (404) 370-7255 or via email at lwilliams@dekalbcountyga.gov.

DS/llw

Cc: Darryl Blackwell, Senior Services Manager
Latarsha Williams, Human Services Administrator