

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Recreation, Parks & Cultural Affairs From: Purchasing & Contracting
RFP No.: 19-500516 Title: A-E Services for RPCA

Effective Date: August 27, 2019 Expiration Date: August 31, 2020

Contract APPROVED Amount: Number of Renewals to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Lose & Associates dba Lose Design	1174324	N/A
Wood	1174320	N/A
Pond	1174317	N/A
Foresite Group	1174318	N/A

User Department Recommendation:

Funding for Renewal Term: \$250,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST 3 Digit Fund Code 271
CIP Line Item No. (if applicable): _____

Vendor 1: Lose & Associates dba Lose Design Vendor 2: _____
Amount: _____ Amount: _____

Vendor 3: _____ Vendor 4: _____
Amount: _____ Amount: _____

Justification:

RPCA is requesting for an additional \$250,000 to be added to contract 1174324 to Lose & Associates in order to complete the 10 year Comprehensive Master Plan. Lose & Associates has provided qualifications which are required to perform the work and provide the plan for the Department.

Chuck P. Ellis 10/28/2019
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Delois Robinson 12-16-2019
Digitally signed by Delois Robinson Date: 2019.12.17 16:27:36
-05'00' Date