



## SPLOST Project Initiation Package

1. **Date:** July 26, 2022

2. **Project Name and Requesting Department:**

The Department of Recreation, Parks and Cultural Affairs is requesting to procure services with DeLuxe Athletics through assistance from the Purchasing Department, for construction and renovation of two park sites ballfields in unincorporated DeKalb County. This work shall be procured using existing on-call vendors or vendors through cooperative agreement on state-wide contracts. This project is funded from SPLOST funds Category 3A – Athletic Fields not to exceed \$1,244,262.30.

Chuck Ellis, Director Dept. of Recreation, Parks and Cultural Affairs *Chuck Ellis* Date 7/26/2022

3. **Deputy COO Head:**

Approved: Chief Jack Lumpkin, Deputy COO \_\_\_\_\_ N/A \_\_\_\_\_ Date \_\_\_\_\_

4. **Prepared by SPLOST Program Management Team:**

Chris Kingsbury, SPLOST Program Manager  
Ernest Slaughter, SPLOST Program Management Coordinator

5. **Need and Purpose:**

Hamilton Park and Redan Park in unincorporated DeKalb County will have renovation of existing ballfields. Work shall include: demolition of existing fields, new irrigation systems, new fencing, sod, ballfield amenities and other items as required. This authorization will utilize existing on-call or statewide contracts to procure this service for labor and materials for this work in the two parks in DeKalb County.

6. **Requested Services and Work Scope:**

- a. **Type of Work Being Requested.** Services shall include, personnel and materials necessary to provide the goods or services that are in compliance with specifications as authorized by the County.

|   |    |   |
|---|----|---|
| X | a. | Construction & Installation                     |
|   | b. | Renovation/Restorations/Repairs/System Upgrades |
|   | c. | Engineering /Civil/Parks & Special Works        |
|   | d. | Architectural/Building Renovation               |



|    |                                |
|----|--------------------------------|
| e. | Mechanical/Electrical/Plumbing |
| f. | Transportation Study           |
| g. | Others                         |

b. **Brief Description of Proposed Project:** Attached plans (location map, cross sections, renderings, etc.), if available

The services under this request will provide purchase and installation of new materials as needed for the new ballfields at the mentioned locations:

1. Hamilton Park
2. Redan Park

c. **Pre-Construction Services When Required for Various Project Task:**

- Use of current on-call firm for services (Y/N) Yes
- Right of way or land acquisition required: N/A
- Environmental and permits required: N/A
- Utility design or coordination: N/A

7. **Proposed Budget ( including supporting details, detailed preliminary or final cost estimates, and SPLOST category)**

| Category                       | Estimated Cost | SPLOST Fund                                     | Other Funds |
|--------------------------------|----------------|---|-------------|
| Design                         | N/A            | N/A   | N/A         |
| Right of Way/Land Acquisition  | N/A            | N/A   | N/A         |
| Utilities (Reimbursable Costs) | N/A            | N/A   | N/A         |
| Environmental Mitigation       | N/A            | N/A   | N/A         |
| Construction - SPLOST          | \$1,244,262.30 | 320-104789-80653-<br>541200-01.2.1.5-<br>602007 | N/A         |
| Procurement of Goods           | N/A            | N/A   | N/A         |
| Total Estimated Cost           | \$1,244,262.30 |   |             |

Approval Capital and Grants: Vere D Andrew Date 7.26.22



**Expected Start and Finish Dates:**

| Category                      | Anticipated Start | Anticipated Completion |
|-------------------------------|-------------------|------------------------|
| Design                        | N/A               | N/A                    |
| Right of Way/Land Acquisition | N/A               | N/A                    |
| Utilities                     | N/A               | N/A                    |
| Environmental Mitigation      | N/A               | N/A                    |
| Construction                  | August 2022       | December 2023          |

**8. Program Manager Action:**

a. Date PM received:

July 26, 2022

b. PM Recommendation:

Proceed to BOC for approval

Ernest Slaughter, Program Management Coordinator

*Ernest Slaughter* Date 7/26/2022

**9. SEC Action**

a. SEC Action

Approve: \_\_\_\_\_

Date 7/27/22

Disapprove: \_\_\_\_\_

Defer: \_\_\_\_\_