

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Public Works - Sanitation	From: Keishia Mosley
ITB No.: 15-100576	Title: Rental of Trailers (Annual Contract with 2 Options To Renew)
Effective Date: October 27, 2015	Expiration Date: October 31, 2017
Contract APPROVED Amount: \$363,088.00	Number of Renewals to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Spectrum Building Systems	989165	

Total Amount Spent To Date: \$211,686.79

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$30,960.00 (\$2,580.00 monthly rental for 2 trailer units)
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise: 3 Digit Fund Code: 541 CIP Line Item No. (if applicable): _____

Justification:
Trailer units serve as office space for Sanitation's South Lot (Fairlake Road) field staff.

 8/7/17
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

 8/7/17
Purchasing and Contracting Signature Date