

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> PW – Roads and Drainage, Watershed Management, Parks and Recreation		<b>From:</b> Kyheem Bristol	
<b>ITB No.:</b> 15-100608	<b>Title:</b> Common Brick (Annual Contract with 2 Options to Renew)		
<b>Effective Date:</b> 5/10/2016	<b>Expiration Date:</b> 5/30/2017		
<b>Contract APPROVED Amount:</b> \$176,650.00		<b>Number of Renewals to Date:</b> 0	

  

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
MacVEL International	1015802	\$720.00	Yes
Ferguson Waterworks	1015797	\$3,720.00	Yes
<b>Total Amount Spent to Date:</b> \$4,440.00			

<b>User Department Recommendation:</b>		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
<b>Funding for Renewal Term:</b> <u>\$20,000.00</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
<b>Funding:</b> General <input type="checkbox"/> Enterprise <input checked="" type="checkbox"/> 3 Digit Fund Code <u>581</u> CIP Line Item No. (if applicable): _____			
<b>Justification:</b> This is a local vendor who has provided satisfactory services and we wish to exercise our option to extend one (1) year. We have reduced our projected expenditure from \$81,505.00 to \$20,000.00 based upon last year's expenditure. The additional funds are to be divided equally, \$10,000 each vendor. This action will ensure we have adequate funding to support our 2017 operations.			
Peggy V. Allen		4/5/2017	
Department Director Signature		Date	

<b>For Use by Purchasing and Contracting:</b>		Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<b>Additional Comments:</b>			
		4/5/17	
Purchasing and Contracting Signature		Date	

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

User Department: PW – Roads and Drainage,  
 Watershed Management, Parks and Recreation

From: Kyheem Bristol

ITB No.: 15-100608

Title: Common Brick (Annual Contract with 2  
 Options to Renew)

Effective Date: 5/10/2016

Expiration Date: 5/30/2017

Contract APPROVED Amount: \$176,650.00

Number of Renewals to Date: 0

User Department Recommendation:

Renew

Bid

Funding for Renewal Term: \$5,400.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General

Enterprise

3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

We estimate the use of approximately 1000 bricks each month, (\$360 [cost for 1000 bricks] x 12 = \$4,320.00) for the Department of Watershed management. This of course does not include any unforeseen major Water Main breaks or major repairs outside of our normal expected monthly work load, an additional 25% has been added for this type of an expense, (\$ 1,080.00) or 3000 bricks at a cost of \$360.00 per 1000 bricks = (\$1080.00).

*Kyheem Bristol*  
 Department Director Signature

*4/3/2017*  
 Date

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
MacVEL International	1015802	\$720.00	
Ferguson Waterworks	1015797	\$3,720.00	

Total Amount Spent to Date:

\$4,440.00

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

*Cyferman*  
 Purchasing and Contracting Signature

*4/4/17*  
 Date