



User Department: Human Services	From: Sharice Feagins-Bailey
ITB No.: 20-500541	Title: Meal Services for Seniors: Provision of Congregate & Shelf-Stable Meals for Senior Centers
Effective Date: April 12, 2021	Expiration Date: April 11, 2023
Contract APPROVED Amount: \$505,341.92	Number of Renewals to Date: 1
Amount Released: \$442,843.65	

Contractor(s)	Contract No.	Agrees to Extend
Meals On Wheels Atlanta	1226949	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: Federal and State funds from the Atlanta Regional Commission
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 250
CIP Line Item No. (if applicable): _____

Award Amount(s):
Vendor 1: Meals on Wheels Atlanta/\$773,768.72 Vendor 2: _____
Name/Amount Name/Amount
Vendor 3: _____ Vendor 4: _____
Name/Amount Name/Amount

Justification:
The Human Services Department recommends extending the contract for congregate meals and shelf stable meals for one year April 12, 2023 to April 12, 2024. The Contractor satisfactorily completed services during the second year. To avoid disruption in services, the department would like to continue to allow the Contractor to provide the meals for the seniors for another year. Also see "Change Order Request Memo" justifying the increase in the dollar amount.

Department Director Signature

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature