

## AGENDA NOTES

<b>Solicitation Name and #</b>	Exchange Park Football Field Renovations with the National Joint Powers Alliance (NJPA) Contract No. 1016530
<b>Procurement Agent-Senior</b>	Brenda H. Redus
<b>Date Solicitation bid prices expires. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)</b>	NA
<b>Solicitation Name, # and Contract # of expiring/expired contract (If no previous contract, please indicate N/A)</b>	N/A
<b>Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)</b>	Contract No. 1016530, Astra Group, Inc. \$561,967.08
<b>Amount Spent to Date on Contract(s) (List Amount Spent per Contract and Total Amount Spent)</b>	\$0.00
<b>Prime Contractor Information and LSBE– Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA), Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided, Number of years in business and Previous Business/Contracts and Amounts with DeKalb County)</b>	<b><u>Astra Group, Inc. (PRIME)</u></b> Vice President – Andrew Lindsay Years in Business: 22 Years in Business with DeKalb County: 12  <i>LSBE Participation: None</i>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Emergency Change Order</li> <li>• Vendor Quote</li> </ul>



**Department of Purchasing and Contracting  
NON-COMPETITIVE PROCUREMENT REQUEST FORM**

Requesting Department: Parks and Recreation  
 Department Contact Person: Daniel Dart Telephone: 404 989-7382  
 Email: dcdart@dekalbcountyga.gov

*Emergency Change Order*

Requisition Number: 203637 Suggested Supplier: Astra Construction  
 Estimated Amount of Purchase: \$ 11,525.86  
 Detailed Description of the Goods or Services to be purchased: Irrigation supply line repair

**Emergency** (For Emergency Requests, Please check this box and answer all questions below.)

- Date and Time of Emergency Occurrence: 3/25/17 (rainstorm saved sod)
- Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:  
 [In the course of the football field renovation project at Exchange the irrigation supply line to the field developed several large leaks thereby leading to no irrigation on the newly sodded field. If the new sod is not watered the turf will die and the project's success will be in jeopardy]
- State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):  
 [The estimate is through the NJPA EzIQC contract and has been vetted.]

**Sole Source** (Please check box and answer all of the following completely.)

- Provide and explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):  
 [ ]
- Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.  
 [ ]
- Explain the impact to the County or Public if this request is not approved.  
 [ ]

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name): Marvin F. Billup Signature: [Signature] Date: 4/11/17

**Do Not Write Below – for the Department of Purchasing and Contracting Use Only**

**Recommendation and Comments**

[The completion of the Exchange Park Football Field Renovations project as approved by the BOC on December 13, 2016 is threatened by the lack of water pressure in the irrigation line needed for irrigation of the football field. The the lack of water will kill the newly laid sod and derail the entire project. Recommend this Emergency Request. -BHR

Approved  Not Approved

Signature: [Signature] Director, Department of Purchasing and Contracting Date: 4/12/17

*Ⓟ We will prepare CO for BOC.*

**Print Form**

(Additional information, attach pages if required):

Prior to the project commencing the irrigation supply line was tested and was functioning. The football field renovation began, the field was laser leveled, and the new sod was installed. Upon the sod being installed the irrigation was cut on to make sure the new sod was provided the necessary water required to begin rooting. When the irrigation was cut back on the contractor and the project manager noticed large leaks in the supply line providing water to the field thereby leading to no irrigation pressure once the water reached the field. Repairing the supply line from the field back to the meter at the street is now necessary to make sure the new field survives the spring and summer. Any further delay in watering will kill the new bermuda sod and derail the new fields chances of rooting. The current contractor, Astra Construction, has submitted an estimate through the NJPA channel to fix the line in an expedited fashion. The quote pricing has been previously vetted as fair and responsible through the NJPA process and is attached.



Work Order Signature Document

<b>NJPA EZIQC Contract No.: GA02-2-072115-ACS</b>	
<input type="checkbox"/> New Work Order	<input checked="" type="checkbox"/> Modify an Existing Work Order
Work Order Number: 043936.01	Work Order Date: 04/04/2017
Work Order Title: DCG RPCA Exchange Park Football Irrigation Supply Line Repair Supplemental	
Owner Name: NJPA - GA - DeKalb County – Recreation	Contractor Name: Astra Construction Services, LLC
Contact: Daniel Dart	Contact: Steven Adams
Phone: 404-371-7033	Phone: 770-992-9300
<b>Work to be Performed</b>	
Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of NJPA EZIQC Contract No GA02-2-072115-ACS.	
<u>Brief Work Order Description:</u>	
<b>Time of Performance</b>	<i>See Schedule Section of the Detailed Scope of Work</i>
<b>Liquidated Damages</b>	Will apply: <input type="checkbox"/> Will not apply: <input checked="" type="checkbox"/>
<b>Work Order Firm Fixed Price: \$11,525.86</b>	
Owner Purchase Order Number:	

Approvals

\_\_\_\_\_

Owner

\_\_\_\_\_

Date

\_\_\_\_\_

Contractor

\_\_\_\_\_

Date



**Detailed Scope of Work**

**To:** Steven Adams  
Astra Construction Services, LLC  
300 Churchill Court  
Woodstock, GA 30188  
770-992-9300

**From:** Daniel Dart  
NJPA - GA - DeKalb County – Recreation, Parks  
& Cultural Affairs  
404-371-7033

**Date Printed:** April 04, 2017

**Work Order Number:** 043936.01

**Work Order Title:** DCG RPCA Exchange Park Football Irrigation Supply Line Repair Supplemental

**Brief Scope:**

Preliminary  Revised  Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

See attach Scope of Work

\_\_\_\_\_  
Contractor Date

\_\_\_\_\_  
Owner Date

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### Contractor's Price Proposal - Summary

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Date: April 04, 2017  
IQC Master Contract #: GA02-2-072115-ACS  
Work Order Number: 043936.01  
Owner PO #:  
Work Order Title: DCG RPCA Exchange Park Football Irrigation Supply Line Repair Supplemental  
Contractor: Astra Construction Services, LLC  
Proposal Name: DCG RPCA Exchange Park Football and Grounds Renovation Change to concrete at field elevation  
Proposal Value: \$11,525.86

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Concrete	\$4,362.74
water line	\$7,163.12
<b>Proposal Total</b>	<b>\$11,525.86</b>

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This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

## Contractor's Price Proposal - Detail

Date: April 04, 2017  
 IQC Master Contract #: GA02-2-072115-ACS  
 Work Order Number: 043936.01  
 Owner PO #:  
 Work Order Title: DCG RPCA Exchange Park Football Irrigation Supply Line Repair Supplemental  
 Contractor: Astra Construction Services, LLC  
 Proposal Name: DCG RPCA Exchange Park Football and Grounds Renovation Change to concrete at field elevation  
 Proposal Value: \$11,525.86

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
<b>Concrete</b>					
1	01 22 18 00 0002		EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is \$1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$150.15
				Installation      Quantity      Unit Price      Factor      Total 136.50      x      1.00      x      1.1000      =      150.15 11,375.71 x .012 for bond	
2	03 11 13 00 0009		LF	Up To 6" High Slab Edge and Block-Out Wood Formwork	\$569.56
				Installation      Quantity      Unit Price      Factor      Total 200.00      x      2.57      x      1.1081      =      569.56 6 # 120 # 72 #	
3	03 11 13 00 0009 0004		MOD	For <250, Add	\$152.92
				Installation      Quantity      Unit Price      Factor      Total 300.00      x      0.46      x      1.1081      =      152.92	
4	03 15 16 00 0020		LF	3/8" x 6" Asphalt Saturated Fiber, Premolded Expansion Joint	\$101.95
				Installation      Quantity      Unit Price      Factor      Total 50.00      x      1.84      x      1.1081      =      101.95 50 # extra expansion joint	
5	03 31 13 00 0035		CY	Up To 6", By Direct Chute, Place 3,000 PSI Concrete Slab On Grade	\$1,468.11
				Installation      Quantity      Unit Price      Factor      Total 10.29      x      128.58      x      1.1081      =      1,468.11 8 x 14 120 x 2.5 72 x 2.0 556 sq ft x .5 / 27 = 10.29	
6	03 31 13 00 0035 0042		MOD	For Up To 20, Add	\$61.91
				Installation      Quantity      Unit Price      Factor      Total 10.29      x      5.43      x      1.1081      =      61.91	
7	03 31 13 00 0106		CY	Delivery Fee For Concrete Purchases Per CY For Each CY Less Than 9 CY The task quantity is 9 minus the number of CY's delivered. For example, the delivery fee for 2CY's is: (9-2) = 7.	\$141.48
				Installation      Quantity      Unit Price      Factor      Total 7.71      x      18.56      x      1.1081      =      141.48 10.29 - 9 per truck 1.29 9 - 1.29 = 7.71 short load	

**Contractor's Price Proposal - Detail Continues..**

Work Order Number: 043936.01  
 Work Order Title: DCG RPCA Exchange Park Football Irrigation Supply Line Repair Supplemental

Proposal Name: DCG RPCA Exchange Park Football and Grounds Renovation Change to concrete at feild elevation  
 Proposal Value: \$11,525.86

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X		
<b>Concrete</b>					
8	03 35 16 00 0004		SF	Concrete Floor Finishes, Broom	\$345.02
			Installation	Quantity 556.00 x Unit Price 0.56 x Factor 1.1081 = Total 345.02 556 sq ft of concrete finish	
9	31 23 16 13 0003		CY	Over 12" Wide, Excavation for Trenching by Machine in Soil	\$181.54
			Installation	Quantity 41.18 x Unit Price 3.54 x Factor 1.1081 = Total 161.54 556 sq ft x 2 deep / 27 of extra excavation for extra concrete	
10	31 23 16 13 0003 0055		MOD	For >20 To 50, Add	\$80.77
			Installation	Quantity 41.18 x Unit Price 1.77 x Factor 1.1081 = Total 80.77	
11	32 16 13 13 0010		LF	6" x 24" Cast In Place Concrete Curb	\$1,015.64
			Installation	Quantity 72.00 x Unit Price 12.73 x Factor 1.1081 = Total 1,015.64 72 lf of curbing along retaining wall	
12	32 16 13 13 0010 0075		MOD	For >50 To 100, Add	\$115.69
			Installation	Quantity 72.00 x Unit Price 1.45 x Factor 1.1081 = Total 115.69	
<b>Subtotal for Concrete</b>					<b>\$4,362.74</b>
<b>Water line</b>					
13	23 05 23 00 1126		EA	3" Butterfly Valve, Polyvinyl Chloride (PVC) With Ethylene Propylene Diene Monomer (EPDM) Liner And Seals	\$427.04
			Installation	Quantity 2.00 x Unit Price 192.89 x Factor 1.1081 = Total 427.04	
14	31 23 16 13 0007		CY	Excavation For Trenching By Hand In Soil Includes stockpiling excess materials and trimming sides and bottom of trench	\$2,142.29
			Installation	Quantity 48.14 x Unit Price 40.16 x Factor 1.1081 = Total 2,142.29 650 lf x 2 ft deep = 1300 / 27	
15	31 23 16 13 0011		CY	Backfilling or Placing Subbase for Trenches with Imported or Stockpiled Materials by Hand	\$595.32
			Installation	Quantity 48.14 x Unit Price 11.16 x Factor 1.1081 = Total 595.32 650 lf x 2 ft deep = 1300 / 27	
16	31 23 16 13 0014		CY	Compaction of Fill or Subbase for Trenches by Hand	\$671.07
			Installation	Quantity 48.14 x Unit Price 12.58 x Factor 1.1081 = Total 671.07 650 lf x 2 ft deep = 1300 / 27	



**Contractor's Price Proposal - Detail Continues..**

Work Order Number: 043936.01

Work Order Title: DCG RPCA Exchange Park Football Irrigation Supply Line Repair Supplemental

Proposal Name: DCG RPCA Exchange Park Football and Grounds Renovation Change to concrete at feild elevation

Proposal Value: \$11,525.86

Sect.	Item	Modifier	UOM	Description	Line Total		
Labor	Equip.	Material	(Excluded If marked with an X)				
<b>water line</b>							
17	31 25 14 16 0003		SY	S75 Single Net Erosion Control Blanket/Straw matrix with degradable thread to a single standard photodegradable polypropylene netting as manufactured by North American Green.	\$422.52		
				Quantity	Unit Price	Factor	Total
				433.30	0.88	1.1081	422.52
				Installation			
				6 ft wide x 650 lf / 9			
18	32 91 13 36 0003		MSF	Rake Topsoil By Hand	\$94.94		
				Quantity	Unit Price	Factor	Total
				4.00	21.42	1.1081	94.94
				Installation			
				4000 sf of disturbed area			
19	32 92 19 19 0008		MSF	Utility Mix, Push Spreader Or Hand7 LB/MSF spread rate. Mixture of perennal/annual rye, creeping red fescue and bluegrass.	\$146.09		
				Quantity	Unit Price	Factor	Total
				4.00	32.96	1.1081	146.09
				Installation			
				4000 sf of disturbed area			
20	33 11 13 23 0009		LF	3" Class 200, SDR 21 Polyvinyl Chloride (PVC) Pressure Pipe	\$2,621.76		
				Quantity	Unit Price	Factor	Total
				650.00	3.08	1.1081	2,218.42
				Installation			
				Quantity	Unit Price	Factor	Total
				650.00	0.56	1.1081	403.35
				Demolition			
				remove and replace 650 lf of water line from water meter to last break in line			
21	33 11 13 23 0110		EA	3" Coupling, Schedule 40 Polyvinyl Chloride (PVC)	\$42.09		
				Quantity	Unit Price	Factor	Total
				2.00	18.99	1.1081	42.09
				Installation			
				replace 650 lf of water line from water meter to last break in line			
<b>Subtotal for water line</b>					<b>\$7,163.12</b>		
<b>Proposal Total</b>					<b>\$11,525.86</b>		

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.