



**DeKalb County  
Department of Purchasing and Contracting  
Renewal Request Form**

<b>User Department:</b> Police Services	<b>From:</b> Purchasing & Contracting
<b>ITB No.:</b> 23-101595	<b>Title:</b> Law Enforcement Accessories (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> January 23, 2024	<b>Expiration Date:</b> January 31, 2026
<b>Contract APPROVED Amount:</b> \$562,337.08	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
Dana Safety Supply	1365832	Yes

**User Department Recommendation:**      Renew       Bid       Increase       Decrease

Funding for Renewal Term: \$170,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General     Enterprise     3 Digit Fund Code 274    SPLOST     Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

The DeKalb County Police Department requests renewal of the current contract for law enforcement accessories and an increase in funding to support operational needs resulting from recent hiring increases. The contract provides essential duty gear and safety equipment necessary for officer readiness and standardization. As the Department continues to onboard new officers to address staffing goals, additional funds are needed to equip personnel in accordance with safety and uniform standards. Renewal of the contract will ensure continuity of supply, cost stability, and timely provision of accessories critical to officer safety and departmental operations.

  
 \_\_\_\_\_  
 Department Director Signature

\_\_\_\_\_  
 October 8, 2025  
 Date

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

**Willie Moon** Digitally signed by Willie Moon  
Date: 2025.10.16 17:26:10 -04'00'      \_\_\_\_\_  
 Purchasing and Contracting Signature      10.16.25      Date



**DeKalb County  
Department of Purchasing and Contracting  
Renewal Request Form**

<b>User Department:</b> Marshal's Office	<b>From:</b> Purchasing & Contracting
<b>ITB No.:</b> 23-101595	<b>Title:</b> Law Enforcement Accessories (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> January 23, 2024	<b>Expiration Date:</b> January 31, 2026
<b>Contract APPROVED Amount:</b> \$562,337.08	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
Dana Safety Supply	1365832	Yes

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \$188,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100 SPLOST  Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

We are requesting an increase in funds of \$38,000.00 to cover uniform accessories for the remainder of the existing contract term through January 31, 2026 and to extend the contract through January 31, 2027 for \$150,000.00.

*Marshal K.E. Richardson* Digitally signed by Marshal K.E. Richardson  
Date: 2025.09.30 12:08:04 -04'00'

9/30/25

**Department Director Signature**

**Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Willie Moon* Digitally signed by Willie Moon  
Date: 2025.10.16 17:32:43 -04'00'

10/16/25

**Purchasing and Contracting Signature**

**Date**