

## Scoring Rubric – Partnership for Southern Equity

### CHECKLIST AND POINT STRUCTURE – PROPOSAL TEAM REVIEW 12/17/2021

<b>Organization’s qualifications, experience, and references</b>	<b>CHECK IF COMPLETE</b>
Describe business background and qualifications, technical capacities including year organization was established.	✓
Describe experience doing similar work for other public agencies.	✓
Provide the location of office which will be performing work for DeKalb County.	✓
Provide the names of three clients for whom your business currently provides the same scope of services. Include the name of the business, the name of a contact person, the phone number and weblinks to deliverables produced for those clients.	✓
<b>Vendor Qualifications and Experience (maximum 40 points)</b>	<b>40</b>

**Comments:** Vendor meets qualifications, experience, and references

<b>Project understanding and proposed work plan</b>	<b>CHECK IF COMPLETE</b>
Clearly define all work your business proposes to do for DeKalb County. Include a list of deliverables and a work schedule.	✓
If you will subcontract portions of the work, list all subcontractors to be used. Include business name, address, and phone number.	✓
Provide background of personnel on the project team that will be assigned to provide this service to the County.	✓
Demonstrate understanding of and ability to conduct advanced analysis of governmental policies, internal organizational trainings, and equity strategies.	✓
<b>Project Understanding and Timeline (maximum 25 points)</b>	<b>21.4</b>

**Comments:** capacity may be an issue based on their previous work with smaller organizations; not clear who exactly will be part of this project team; schedule needs to state clearly the Phase 3 inclusion of immigrant and refugee affairs office study

<b>Innovative, Ambitious, Equitable, and Data-driven Approach</b>	<b>CHECK IF COMPLETE</b>
Describe the approach to the work including specific mechanisms to ensure flexibility and innovation to produce a Comprehensive Equity Report with recommendations that are also realistic.	✓
Describe innovative tools or approaches successfully employed in other jurisdictions that might be applied to this project.	✓
<b>Innovative, Ambitious, Equitable, and Data-Driven Approach (maximum 25 points)</b>	<b>21.2</b>

**Comments:** not much detail on their work with organizations regarding the tools used; would’ve like to see more detailed examples.

<b>Proposed Cost and Value</b>	<b>CHECK IF COMPLETE</b>
Is there a proposed cost provided by vendor?	✓
<b>Proposed Cost and Value (maximum 10 points)</b>	<b>8</b>

**Comments:** would like more understanding of the market for these services.

**PROPOSAL REVIEW TEAM COMPOSITE TOTAL (out of 100 pts) = 90.6 --- 91 POINTS**