



Department of Purchasing and Contracting

User Department's Recommendation

User Department Name Human Resources & Merit System Department

Recommended Proposer: Keystone Peer Review Organization, Inc., 777 E. Park Drive, Harrisburg, PA 17111

Project Amount: \$393,120 (\$131,040 per year)

Funding:

General Enterprise 3 Digit Fund Code 100

CIP Line Item No. (if applicable): _____

On December 15, 2020, BOC approved a 3-year contract with KEPRO for EAP services in the amount of \$131,040. The contract amount should have read **\$131,040 per year** for a total of **\$393,120**. This correction does not impact Human Resource's annual budget allocation for this contract.

The County offers Employee Assistance Program (EAP) services to its employee, their spouse/domestic partner, dependent, and household members.

The program services include, but not limited to, diagnostic counseling and, if necessary, referral assistance in the areas of: grief, psychological, alcohol and drug abuse, occupational problems, anger management, domestic/workplace violence, personal, family, and marital problems, legal and financial problems, stress and mental health problems, and compulsive gambling.

Short-term counseling (up to six (6) counseling sessions per person per problem) is available for eligible employees and their spouse or domestic partner, dependents and household members.

EAP services are delivered at no charge to employees.

Justification if recommendation of award is to a firm other than the highest scoring proposer:

Name, Title

Department Director Date