



770.621.7200 (o) | Watershed Management
 770.621.7271 (f) | 1580 Roadhaven Drive
 DeKalbCountyga.gov | Stone Mountain, GA 30083

MEMORANDUM

Chief Executive Officer
 Michael Thurmond

TO: Talisa R. Clark, MBA, CPO, Chief Procurement Officer

Board of Commissioners

THRU: Ted Rhinehart, Deputy Chief Operating Office - Infrastructure

District 1
 Nancy Jester

FROM: Scott A. Towler, P.E., Director, Department of Watershed Management ^{SA} 6/21/2017
 Reginald Wells, Deputy Director, Construction & Maintenance

District 2
 Jeff Rader

District 3
 Larry Johnson

DATE: June 20, 2017

District 4
 Stephen Bradshaw

SUBJECT: Proposed Amendment/Change Order No. ¹ 2 to Contract 1005787 for Fence and Gate Repair and Installation

District 5
 Mereda Davis Johnson

District 6
 Kathie Gannon

Original Contract Term and Dollar Amount: March 8, 2016 to March 7, 2017; \$290,000.00

District 7
 Gregory Adams Sr.

Previous Extension of the Term: Yes

Previous Changes to the Dollar Amount: Yes

Current Cumulative Contract Term Dollar Amount: March 8, 2016 to March 7, 2018; \$651, 550.00

Proposed Cumulative Contract Term Dollar Amount: March 8, 2016 to March 7, 2018; \$1,201,550.00

Detailed Description of Requested Changes:

+ \$550,000.00 CH

The initial and subsequent renewal budget for the **Fence and Gate Repair and Installation** contract was derived from the previous year's expenditures not taking in account the increase from emergency services and various lift station perimeter security issues; leaving the contract budget underfunded. The Department of Watershed Management is responsible for the safety and security of Scott Candler Treatment Plant, Pole Bridge Advanced Wastewater Treatment Plant, Snapfinger Advanced Wastewater Treatment Plant, the John A. Walker Memorial Pumping Station, 69 Lift Stations, and the Roadhaven and Memorial Drive Facilities. If the essential adjustments are not met then the projected shortfall to the Fence and Gate Repair and Installation contract will be \$540,000.00 that is necessary for the department to provide the services through the end of the contract term.



**Proposed Amendment/Change Order No. 2 to Contract 1005787
for Fence and Gate Repair and Installation**

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

The Department of Watershed Management is requesting an increase to our contracted **Fence and Gate Repair and Installation** contract to make certain that services are not interrupted during the 2017 - 2018 calendar year. The increase in funding will ensure that the County will continue to provide a comprehensive and consistent safety and security program. The increase will provide the surety that all County facilities are secured in a safe location reducing the County's liability and satisfy the timely disbursements to our vendors for services rendered.



**DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen
Associate Director**

Interim Chief Executive Officer

Lee May

Board of Commissioners

District 1
Nancy Jester

District 2
Jeff Rader

District 3
Larry Johnson

District 4
Sharon Barnes Sutton

District 5
Merceda Davis-Johnson

District 6
Kathie Gannon

District 7
Vacant

DATE: April 25, 2017

TO: Talisa & Clark, CPO, Purchasing and Contracting *(T.C.)*

FROM: Peggy V. Allen, ADPW, Roads and Drainage *1 RA*

SUBJECT: Proposed Amendment/Change Order No. *2* to Contract No. 1005787 for Fence and Gate Repair and Installation

Original Contract Term and Dollar Amount: March 8, 2016 to March 7, 2017; \$290,000.00

Previous Extension of the Term: Yes

Previous Changes to the Dollar Amount: Yes

Current Cumulative Contract Term Dollar Amount: March 8, 2016 to March 7, 2018; \$651,500.00

Proposed Cumulative Contract Term Dollar Amount: March 8, 2016 to March 7, 2018;
\$1,301,500.00

+\$650,000.00 CA


Detailed Description of Requested Changes:

Due to inclement weather, fallen trees, and the overall dilapidated condition of the detention pond fences, the fence and gate removals and replacements services have increased significantly. We maintain 1,700 ponds and we have just begun to the work to repair and/or replace the fences and conduct regular maintenance. Thus, we are requesting funding in the amount of \$650,000 to ensure the continuity of services.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

We are making this request to ensure that we have adequate funding to continue to work on the decaying detention pond fences. Further, a competitive bid is not warranted because an annual contract has already been awarded with renewal options.

We are requesting compensation now to keep this effort going until the third year renewal option is available.



Peggy V. Allen, ADPW
Roads and Drainage

PVA/maw

cc: Mellonise Wheeler, Fiscal Officer, Roads and Drainage

*CA
5/1/17*



Department of Recreation, Parks & Cultural Affairs

Marvin F. Billups, Jr.
Interim Director

Chief Executive Officer
Michael Thunmond

Board of Commissioners
District 1
Nancy Jester

District 2
Jeff Rader

District 3
Larry Johnson

District 4
Stephen Bradshaw

District 5
Merceda Davis Johnson

District 6
Kathie Gannon

District 7
Gregory Adams, Sr

Date: June 20th, 2017

To: Talisa Clark, CPO, Purchasing and Contracting *T.c*

From: *Marvin F. Billups, Jr.*
Marvin F. Billups, Jr., ~~Interim~~ Director, Recreation, Parks and Cultural Affairs

Subject: Proposed Amendment/Change Order No. ~~100~~ *Z* to Contract No. 1005787 for Fence and Gate Repair and Installation

Original Contract Term and Dollar Amount: March 8th, 2016 to March 7th, 2017; \$290,000.00

Previous Extension of the Term: Yes

Previous Changes to the Dollar Amount: Yes

Current Cumulative Contract Term Dollar Amount: March 8th, 2016 to March 7th, 2018; \$651,500.00

Proposed Contract Term Dollar Amount: Thru March 7th, 2018; \$250,000.00

Detailed Description of the Requested Changes:

Due to the overall dilapidated condition of most of the fences around athletic fields, swimming pools, detention ponds and basketball courts within the park system, the repair and replacements services have increased significantly. We maintain over 119 parks and are continually repairing and/or replacing fence material and conducting regular maintenance. Thus, we are requesting additional funding the amount of \$250,000.00 to continue the services and repairs.

Marvin F. Billups
Interim Director
Department Recreation, Parks and Cultural Affairs