

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

|   |  |
|---|--|
| <b>User Department: Facilities Management</b> | <b>From: Purchasing &amp; Contracting</b>  |
| <b>ITB No.: 23-101576</b>                     | <b>Title: Light Bulbs, Fixtures, Lamps, and Ballasts<br/>(Annual Contract with 2 Options to Renew)</b> |
| <b>Effective Date: February 27, 2024</b>      | <b>Expiration Date: July 31, 2025</b>  |
| <b>Contract APPROVED Amount: \$125,000.00</b> | <b>Number of Renewals to Date: 0</b>   |

| Contractor(s)             | Contract No. | Agrees to Extend |
|---------------------------|--------------|------------------|
| Summit Lighting Solutions | 1367915      | Yes              |
|                           |              |                  |
|                           |              |                  |

**User Department Recommendation:** Renew  Bid

Total Funding for Renewal Term: \$125,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)  
 Funding: General  Enterprise  3 Digit Fund Code 100 SPLOST  Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
 Facilities Management is requesting renewal of the Summit Lighting Solutions contract for an additional year.

  
 Department Director Signature 2/26/2025  
Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
 Digitally signed by Willie Moon  
 Date: 2025.06.14 20:50:54 -04'00'  
 Willie Moon 6/14/25  
Date  
 Purchasing and Contracting Signature