



PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Cooperative Agreement for Consent Decree: Trenchless Pipeline Rehabilitation Services [DeKalb Cooperative] Agreement] Date: 10/22/2025

Contractor: Vortex Services, LLC

Contract Number: 1362427 Change Order Number: 2

Contract Amendment Category: ☐ Cost ☒ Schedule ☐ Scope ☐ Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$7,454,315.44	9/25/2024	462	12/31/2025

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
10/17/2024	183	4/18/2025

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:	
Change Order No. 1:	226	\$0.00	
Change Order No. 2:	0	\$0.00	
Change Order No. 3:	0	\$0.00	
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:	Current Contract End Date:
\$7,454,315.44	409	11/30/2025	12/31/2025

Description of Proposed Changes: Change Order 2 is being requested to extend contract term to allow the contractor to complete all things need to complete the contract work. The performance end date to remain the same, requesting extension of contract end date.

Justification of Proposed Changes: Contract has reached substantial completion so field work has ceased. Requesting extension of contract period to allow contractor time to submit all data and invoices and address any review comments from DWM.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
NA	NA	NA	6/30/2026
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:		Amount Spent To Date:
\$0.00	\$7,454,315.44		\$1,724,733.58

Describe Any Risk Associated With This Change: Contractor will not have final invoice approved before current contract end date and PO will be closed when final invoice is approved.

Effect of NOT Approving This Change: Potential for additional time for County resources to reopen contract and POs to pay invoice submitted after current contract end date.

Engineering Manager's Approval:

Signature:
Print Name & Date:

Watershed Deputy Director's Approval:

Signature:
Print Name & Date:

Watershed Director's Approval:

Signature:
Print Name & Date:

Purchasing & Contracting's Approval:

Signature:
Print Name & Date:

Chief Operating Officer's Approval:

Signature:
Print Name & Date:

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