



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda

Board of Commissioners

Commissioner Kathie Gannon, Presiding Officer, Super District 6
Commissioner Jeff Rader, Deputy Presiding Officer, District 2

Commissioner Nancy Jester, District 1
Commissioner Jeff Rader, District 2
Commissioner Larry Johnson, District 3
Commissioner Steve Bradshaw, District 4
Commissioner Mereda Davis Johnson, District 5
Commissioner Kathie Gannon, Super District 6
Commissioner Gregory Adams, Super District 7

Tuesday, July 11, 2017

9:00 AM

Manuel J. Maloof Auditorium

A. INSPIRATIONAL

Rev. Chris George
Smoke Rise Baptist Church

PLEDGE OF ALLEGIANCE

Commissioner Nancy Jester

B. PRESENTATIONS

Police Department CALEA Re-Accreditation

C. COMMENTS FROM THE PUBLIC

The Public Comments portion of this meeting is reserved exclusively for comments from the public, and not for immediate reply. Statements made during the Public Comments portion do not necessarily reflect the Opinions of the Board or the Administration of DeKalb County Government.

The purpose of public comment is to allow the public to voice county-related requests, concerns or opinions during the Commission meeting. Speakers will only have the opportunity for one public comment per meeting. Each speaker must complete a speaker card and present it to the clerk before the beginning of the public comment portion of the meeting. The clerk will accept cards on a first-come, first-served basis. Speakers who are residents of DeKalb County shall be allowed to speak before residents of other counties are allowed to speak. Once the public comment portion of the meeting begins, speaker cards will no longer be accepted.

Speakers will be allowed to speak for three minutes each and public comment shall not exceed 30 minutes in length. When the buzzer sounds to indicate that time has run out, the speaker will be expected to immediately cease speaking and to yield the podium. Those who submitted speaker cards but did not speak because of the time allotment will be allowed to speak first at the next regularly scheduled Commission meeting without regard to residence. Speakers should always talk directly into the microphone and begin by stating their name, full address and the name of any organization they represent. Abusive, profane or derogatory language, holding up signs, clapping and yelling will not be permitted. A show of hands or quietly standing will be permitted to show support for or opposition to a speaker's position

D. 10:00 A.M. PUBLIC HEARING

Citizens may speak for or against an item that is considered by law to be a zoning ordinance and each side will have ten minutes to presents its case. Citizens may also speak for or against an item that is placed on the public hearing agenda but is not a zoning ordinance. In that case, each side will have five minutes to present its case. In the event there is more than one speaker per side, speakers must divide their time in order to complete their full presentation within the ten-minute time allotment, or the five-minute time allotment. When the buzzer sounds to indicate that time has run out, the speaker will be expected to immediately cease speaking and to leave the podium area. Prior to speaking, please complete a speaker card and present it when approaching the podium. If you have any documents for the Commissioners, please provide 10 copies when approaching the podium. Seven copies are for the Commissioners and the remaining copies are for the planning director, the county attorney and the clerk. Applicants or citizens speaking in favor of an item shall speak first and applicants in zoning ordinance cases shall have the right to reserve time for rebuttal. Opponents of a zoning ordinance item shall have no right of rebuttal. Once the citizens have finished speaking, staff shall make a recommendation for action to the commission. At this point, citizens are no longer allowed to speak unless called to the podium by an individual commissioner to answer questions or provide information. When speaking, always talk directly into the microphone and begin by stating your name, address and the name of any organization you represent. Abusive, profane or derogatory language will not be permitted. Holding up signs, clapping and yelling to show support for or opposition to a speaker will not be permitted, but a show of hands or quietly standing will be permitted to show support for or opposition to a speaker's position.

Chief Executive Office

[2017-0072](#) 2017 Budget - Amendment 1 - Public Safety

[\(2/28/17 Board of Commissioners: deferred for one month to the FAB-Finance, Audit & Budget Committee\)](#)

[\(2/28/17 Board of Commissioners: deferred for one month to the ERPS-Employee Relations & Public Safety Committee\)](#)

[\(3/21/17 ERPS-Employee Relations & Public Safety Committee: recommended for deferral\)](#)

[\(3/28/17 Board of Commissioners: deferred 30 days\)](#)

[\(4/25/17 Board of Commissioners: deferred 30 days\)](#)

(5/23/17 Board of Commissioners: deferred 30 days)

(6/6/17 ERPS-Employee Relations & Public Safety Committee: no official recommendation)

(6/27/17 Board of Commissioners: deferred 2 weeks)

OMB (Office Managing Budget)

[2017-0484](#) Commission District(s): All
2017 DeKalb Board of Education Budget Resolution

(7/6/17 Committee of the Whole: accepted to BOC agenda - Public Hearing)

[2017-0500](#) Commission District(s): All
2017 Budget Revision, Ad Valorem Tax Millage Rates

(6/20/17 Committee of the Whole: accepted to BOC agenda - Public Hearing)

(6/27/17 Board of Commissioners: deferred to the next meeting)

Public Works - Transportation

[2017-0503](#) Commission District(s): 3 and 6
Street Light Petition - James Lake Drive, Cove Lake Drive, Sybil Street, Angelia Court and Sarah Cove Court. No Cost to the County.

(7/6/17 Committee of the Whole: accepted to BOC agenda - Public Hearing)

[2017-0507](#) Commission District(s): 2 & 6
Traffic Calming Petition- Beech Haven Road. Cost to County: Estimated \$15,000

(7/6/17 Committee of the Whole: accepted to BOC agenda - Public Hearing)

[2017-0508](#) Commission District(s): 2 & 6
Traffic Calming Petition- The By Way (Between Briarcliff Road and Oxford Road).
Cost to County: Estimated \$46,000

(7/6/17 Committee of the Whole: accepted to BOC agenda - Public Hearing)

Watershed Management

[2017-0623](#) Commission District(s): 1 and 7
Resolution, Order and Declaration of Taking- Installation of 1,115 linear feet of 12-inch ductile iron sewer pipe including a 411 foot jack and bore under Stone Mountain Freeway (US 78) for constructing a new gravity sewer.

(7/6/17 Committee of the Whole: [accepted to BOC agenda - Public Hearing](#))

E. APPEALS

NONE

F. APPOINTMENTS**Board of Commissioners - District 6**

[2017-0576](#) Commission District(s): Districts 3 and 6
Appointment of Joel Gross to Greater Conley Area CID

(7/6/17 Committee of the Whole: [accepted to BOC agenda - Appointment](#))

G. CONSENT AGENDA**Clerk to the Board of Commissioners and CEO**

[2017-0553](#) Commission District(s): All
Approval of Minutes of the Special Called Meeting of June 6, 2017

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda - Consent](#))

H. PRELIMINARY ITEMS**Finance**

[2017-0565](#) Commission District(s): All
Authorizing the Issuance and Sale of Tax Anticipation Notes for 2017

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda – Preliminary](#))

Finance

- [2017-0554](#) Commission District(s): All
Resolution by the Governing Authority of DeKalb County to adopt an amended Plan Document for DeKalb County's 457(b) Deferred Compensation Plan; an amended Plan Document for DeKalb County's 401(a) Defined Contribution Plan; and the new Administrative Committee Charter for the DeKalb County 401(a) Plan and 457(b) Plan, to become effective on August 1, 2017. No cost to the County.
- (7/6/17 ERPS-Employee Relations & Public Safety Committee: recommended for approval to the Board of Commissioners)*
- (7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the ERPS-Employee Relations & Public Safety Committee)*

Purchasing & Contracting*Purchasing & Contracting - to ERPS Committee*

- [2017-0452](#) Commission District(s): All
SS - Accurint Virtual Crime Center Database - Multi-Year Contract (Sole Source): for use by Police Services (PS). Awarded to LexisNexis Risk Solutions, Inc. Amount Not To Exceed: \$265,456.79.
- (7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the ERPS-Employee Relations & Public Safety Committee)*
- (7/6/17 ERPS-Employee Relations & Public Safety Committee: recommended holding in committee)*
- [2017-0472](#) Commission District(s): All
REN - Work Gloves (Annual Contract - 1st Renewal of 2 Options to Renew): Contract Nos.: 1023797, 1023798, 1023799, 1023801 and 1023802 for use by Fire Rescue Services and Public Works - Roads and Drainage (R&D) and Sanitation. Awarded to Conney Safety Products, Health Connection, LLC, Buffalo Sourcing and Supply, Freeman Resources Group, Magid Glove & Safety Manufacturing Company, LLC and ICS Jail Supplies, Inc. Total Amount Not To Exceed: \$25,828.00.
- (7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the ERPS-Employee Relations & Public Safety Committee)*
- (7/6/17 ERPS-Employee Relations & Public Safety Committee: recommended for approval to the Board of Commissioners)*

Purchasing & Contracting - to FAB Committee

[2017-0424](#) Commission District(s): All
RES - Professional Services for the Implementation of Oracle Hyperion Planning and Budgeting Cloud Services for Public Sector: Request for Proposals No. 16-500417 for use by the Office of Management and Budget (OMB). Recommend rescission of award to Oracle America, Inc. and award to the highest scoring proposer: Deloitte Consulting, LLP. Amount Not To Exceed: \$747,000.00.

(7/6/17 FAB-Finance, Audit & Budget Committee: recommended for approval to the Board of Commissioners)

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the FAB-Finance, Audit & Budget Committee)

[2017-0451](#) Commission District(s): All
CO - Change Order No. 1 for Utility Billing Software Maintenance and Support (Sole Source): Contract No. 1000274 for use by the Department of Finance. Awarded to AdaptToSolve, Inc. Amount Not To Exceed: \$217,000.00.

(7/6/17 FAB-Finance, Audit & Budget Committee: recommended for approval to the Board of Commissioners)

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the FAB-Finance, Audit & Budget Committee)

[2017-0487](#) Commission District(s): All
RA - Ratification for Specialized Accounting Personnel Services (Sole Source): Contract No. 1043668 for use by the Department of Finance. Awarded to Robert Half International, Inc. Amount Not To Exceed: \$345,830.29.

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the FAB-Finance, Audit & Budget Committee)

(7/6/17 FAB-Finance, Audit & Budget Committee: no official recommendation)

Purchasing & Contracting - to OPS Committee

[2017-0432](#) Commission District(s): 2
LB- Invitation No. 17-100837 Maloof Building Restrooms Maintenance: for use by the Department of Facilities Management (FM). Recommend award to the lowest, responsive and responsible bidder: Hawk Construction Company, LLC. Amount Not To Exceed: \$146,529.94.

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda and assigned to the OPS-County Operations](#))

[2017-0464](#) Commission District(s): All
REN - Maintenance and Repair of Overhead Doors (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract No. 975497 for use by the Department of Facilities Management (FM). Awarded to Atlanta's Professional Doors, Inc. Amount Not To Exceed: \$150,000.00.

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda and assigned to the OPS-County Operations](#))

[2017-0474](#) Commission District(s): All
RFP - Request for Proposals No. 17-500438 Testing Services for Soil and Materials (Annual Contract with 2 Options to Renew): for use by the Departments of Facilities Management (FM), Watershed Management (DWM), and Recreation, Parks, and Cultural Affairs (RPCA), and Public Works-Transportation, Public Works - Roads and Drainage (R&D). Recommend award to the four (4) highest scoring proposers: Matrix Engineering Group, Inc., Corporate Environmental Risk Management, LLC, Oasis Consulting Services, and Moreland Altobelli Associates, Inc., Total Amount Not To Exceed: \$640,000.00.

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda and assigned to the OPS-County Operations](#))

[2017-0475](#) Commission District(s): All
LB - Invitation No. 17-100815: Conventional Truck Cab and Chassis with 11 Cubic Yard Rear Loader Refuse Collection Body and CNG Engine: for Public Works - Fleet Management to be used by Public Works - Sanitation. Recommend award to the lowest, responsive and responsible bidder: MHC Kenworth-Georgia. Amount not to exceed: \$230,167.00.

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda and assigned to the OPS-County Operations](#))

[2017-0491](#) Commission District(s): All
CO - Change Order No. 2 to Contract No. 1022166 for Building Automation Controls (Sole Source) for use by the Department of Facilities Management (FM). Awarded to: TSG Automation. Amount Not To Exceed: \$515,250.00.

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the OPS-County Operations)

Purchasing & Contracting - to PWI Committee

[2017-0062](#) Commission District(s): ALL
CO - Change Order No. 1 to Contract No.978332 CIP Program Management Services: for use by the Department of Watershed Management (DWM). Awarded to AECOM Technical Services Inc. Amount Not To Exceed: \$6,948,928.00.

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee)

(7/6/17 PWI-Public Works & Infrastructure Committee: recommended holding in committee)

[2017-0434](#) Commission District(s): All
LB -Invitation No. 17-100848 Compressed Natural Gas (CNG) Fuel Purchase (Annual Contract with 2 Options to Renew): for use by Public Works - Sanitation. Recommend award to the lowest, responsive and responsible bidder(s): AFS DeKalb GA, LLC and Clean Energy Corp. Total Amount Not To Exceed: \$344,000.00.

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee)

(7/6/17 PWI-Public Works & Infrastructure Committee: recommended for approval to the Board of Commissioners)

[2017-0473](#) Commission District(s): All
REN - Traffic Paint (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract No. 978848 for use by Public Works - Roads & Drainage (R&D). Awarded to Allstates Coatings Company. Amount Not To Exceed \$100,000.00.

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee)

(7/6/17 PWI-Public Works & Infrastructure Committee: recommended for approval to the Board of Commissioners)

[2017-0483](#) Commission District(s): All
LB - Invitation No. 16-100788: Purchase of Inductive Coupled Plasma Mass Spectrometer: for use by the Department of Watershed Management (DWM). Recommend award to the lowest, responsive and responsible bidder: PerkinElmer Health Sciences, Inc. (Bid #1) Amount Not To Exceed: \$119,132.70.

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee](#))

(7/6/17 PWI-Public Works & Infrastructure Committee: [recommended for approval to the Board of Commissioners](#))

[2017-0489](#) Commission District(s): All
LB-Invitation No. 17-100845 Self-Contained Compactor Boxes (Annual Contract with 2 Options to Renew): for use by Public Works - Sanitation. Recommend award to the lowest, responsive and responsible bidder: Reaction Distributing Inc. Amount Not To Exceed: \$300,000.00.

(7/6/17 PWI-Public Works & Infrastructure Committee: [recommended for approval to the Board of Commissioners](#))

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee](#))

[2017-0492](#) Commission District(s): All
LB-Invitation No. 17-100825 2017 LMIG Patching, Milling, Leveling and Resurfacing Road (365 Day Contract): for use by Public Works-Roads and Drainage (R&D). Recommend award to the lowest, responsive and responsible bidder: Pittman Construction Company. Amount Not To Exceed: \$7,968,634.80.

(7/6/17 Committee of the Whole: [Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee](#))

(7/6/17 PWI-Public Works & Infrastructure Committee: [recommended for approval to the Board of Commissioners](#))

Watershed Management

[2017-0586](#) Commission District(s): All
The Code of DeKalb County, as Revised 1988, Chapter 25, Article IV, Sewer Construction and Assessments, and for Other Purposes.

(7/6/17 PWI-Public Works & Infrastructure Committee: [recommended for deferral](#))

(7/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee)

I. ITEMS FOR DECISION BY THE BOARD

Board of Commissioners - District 1

[2017-0079](#) An Ordinance to Amend the County Code of Ordinances for Purposes of Regulating Hotels, Motels, and Extended-Stay Hotels

(1/10/17 Board of Commissioners: deferred for one month to the OPS-County Operations)

(2/14/17 Board of Commissioners: deferred for 45 days to the PECS-Planning, Economic Development & Community Services Committee)

(3/15/17 PECS-Planning, Economic Development & Community Services Committee: no official recommendation)

(3/28/17 Board of Commissioners: deferred 30 days)

(4/25/17 Board of Commissioners: deferred for 30 days to the PECS-Planning, Economic Development & Community Services Committee)

(4/25/17 PECS-Planning, Economic Development & Community Services Committee: recommended holding in committee)

(5/9/17 PECS-Planning, Economic Development & Community Services Committee: recommended holding in committee)

(5/23/17 Board of Commissioners: deferred 45 days)

(6/27/17 PECS-Planning, Economic Development & Community Services Committee: recommended for deferral)

Board of Commissioners - District 3

[2017-0086](#) Multi-Family Housing Blight Resolution

(2/14/17 Board of Commissioners: deferred for 45 days to the PECS-Planning, Economic Development & Community Services Committee)

(3/15/17 PECS-Planning, Economic Development & Community Services Committee: no official recommendation)

(3/28/17 Board of Commissioners: deferred 30 days)

(4/25/17 Board of Commissioners: deferred for 30 days to the PECS-Planning, Economic Development & Community Services Committee)

(4/25/17 PECS-Planning, Economic Development & Community Services Committee: recommended holding in committee)

(5/9/17 PECS-Planning, Economic Development & Community Services Committee: recommended holding in committee)

(5/23/17 Board of Commissioners: deferred 45 days)

Board of Commissioners - District 5

2017-0149 To Consider the Proposed Resolution Calling for a SPLOST and E-HOST Referendum on NEXT AVAILABLE DATE

(12/13/16 Board of Commissioners: normal course)

(1/10/17 Board of Commissioners: deferred 2 weeks)

(1/24/17 Board of Commissioners: deferred 2 weeks)

(2/14/17 Board of Commissioners: deferred 30 days)

(3/14/17 Board of Commissioners: deferred 2 weeks)

(3/28/17 Board of Commissioners: deferred 30 days)

(4/25/17 Board of Commissioners: deferred 30 days)

(5/23/17 Board of Commissioners: deferred 2 weeks)

(6/13/17 Board of Commissioners: deferred)

(6/27/17 Board of Commissioners: deferred to the next meeting)

Purchasing & Contracting - to OPS Committee

2017-0363 Commission District(s): All
LB - Invitation No. 17-100824 CNG Engine, Truck and Chassis with 14 Foot Long 4,000 Gallon Water Tank: for Public Works - Fleet Management for use by Public Works - Sanitation. Recommend award to the lowest, responsive and responsible bidder: MHC Kenworth-Georgia. Amount Not To Exceed: \$199,916.00.

(6/20/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the OPS-County Operations)

(6/27/17 Board of Commissioners: deferred to the next meeting to the OPS-County Operations)

(6/27/17 OPS-County Operations: recommended for approval to the Board of Commissioners)

[2017-0365](#)

Commission District(s): All
LB - Invitation No. 17-100833 Conventional Truck Cab & Chassis with Service Body & Aerial Bucket Lift: for Public Works - Fleet Management to be used by the Department of Recreation, Parks and Cultural Affairs. Recommend award to the lowest, responsive and responsible bidder: Altec Industries, Inc. Amount Not To Exceed: \$177,486.00.

(6/20/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the OPS-County Operations)

(6/27/17 Board of Commissioners: deferred to the next meeting to the OPS-County Operations)

(6/27/17 OPS-County Operations: recommended for approval to the Board of Commissioners)

[2017-0367](#)

Commission District(s): All
LB - Invitation No. 17-100835 Front Loader, CNG Powered Refuse Collection Truck with 37 Cubic Yard Compaction System: for Public Works - Fleet Management for use by Public Works - Sanitation. Recommend award to the lowest, responsive and responsible bidder: Peterbilt of Atlanta, LLC. Amount Not To Exceed: \$3,945,936.00.

(6/20/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the OPS-County Operations)

(6/27/17 Board of Commissioners: deferred to the next meeting to the OPS-County Operations)

(6/27/17 OPS-County Operations: recommended for approval to the Board of Commissioners)

[2017-0368](#)

Commission District(s): All
LB - Invitation No. 17-100823 Fifteen (15) Passenger Prisoner Transfer Bus with Wheelchair Lift: for Public Works - Fleet Management to be used by the Sheriff's Office. Recommend award to the only bidder, who is responsive and responsible: Yancey Bus Sales and Services. Amount Not To Exceed: \$129,424.00.

(6/20/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the OPS-County Operations)

(6/27/17 Board of Commissioners: deferred to the next meeting to the OPS-County Operations)

(6/27/17 OPS-County Operations: recommended for approval to the Board of Commissioners)

[2017-0397](#)

Commission District(s): All

CA - Technology Solutions with Related Equipment and Accessories: for the use by the Department of Innovation and Technology (IT). Awarded to CDW Government, LLC. Amount Not To Exceed: \$750,000.00

(6/20/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the OPS-County Operations)

(6/27/17 Board of Commissioners: deferred to the next meeting to the OPS-County Operations)

(6/27/17 OPS-County Operations: recommended for approval to the Board of Commissioners)

[2017-0399](#)

Commission District(s): All

CO - Change Order No. 1 to Contract No. 989294 for Preferred Digital Multi-Functional Imaging Devices (MFD) Supplier (Multiyear Contract) for use by the Department of Innovation & Technology (IT). Awarded to Xerox Corporation. (Time Extension Only)

(6/20/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the OPS-County Operations)

(6/27/17 Board of Commissioners: deferred to the next meeting to the OPS-County Operations)

(6/27/17 OPS-County Operations: recommended for approval to the Board of Commissioners)

Purchasing & Contracting - to PECS Committee

[2017-0366](#)

Commission District(s): 1 & 7

(CA) - Playground Equipment for Henderson Park: for use by Recreation, Parks and Cultural Affairs (RPCA). Awarded to Kompan, Inc. Amount Not To Exceed: \$113,691.96.

(6/6/17 Committee of the Whole: Accepted to the BOC agenda and assigned to the PECS-Planning, Economic Development & Community Services Committee)

(6/13/17 PECS-Planning, Economic Development & Community Services Committee: recommended for approval to the Board of Commissioners)

(6/13/17 Board of Commissioners: deferred to the next meeting to the PECS-Planning, Economic Development & Community Services Committee)

(6/27/17 Board of Commissioners: deferred to the next meeting)

J. COMMENTS FROM THE BOARD

POLICY OF NON-DISCRIMINATION ON THE BASIS OF DISABILITY IN COUNTY SERVICES.

DeKalb County Government does not discriminate against qualified individuals with disabilities or exclude them from participating in or receiving benefits of its services, programs, or activities, based on disability. Janet Essix, DeKalb County Government's Employee Relations Manager and ADA Coordinator, is designated to coordinate the County's compliance with Part 35 of the Department of Justice regulations regarding the Americans with Disabilities Act. Janet Essix may be contacted at 1300 Commerce Drive, 1st Floor, Decatur, GA 30030, 404.371.2309, to request information about access for persons with disabilities to County services, programs and activities, or to discuss a grievance regarding an impediment to such access. Ten days' notice is requested for special accommodations.