

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

<b>User Department: Facilities Management</b>	<b>From: Clyde Stovall</b>
<b>ITB No.: 16-100735</b>	<b>Title Disaster Recovery and Sewage Cleaning Services</b>
<b>Effective Date: January 24/2017</b>	<b>Expiration Date: January 31, 2020</b>
<b>Contract APPROVED Amount: \$203,5953.80</b>	<b>Number of Renewals to Date:</b>

<b>Contractor(s)</b> Bell Restoration Service Inc. d/b/a Servpro of Stone Mountain/Clarkston	<b>Contract No.</b> 1048832	<b>Agrees to Extend</b>
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**User Department Recommendation:** Increase Amount  Bid

Funding for Renewal Term: \$450,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  SPLOST  3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:** Facilities Management is requesting an increase in the cap amount to complete major water damage remediation repairs at the Police Headquarters located at 1960 W. Exchange Pl. The cost of this project is estimated at \$341,871.42. We also need to cover any future emergencies.

Clyde Stovall 5/17/19  
Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

C Horner 5/31/19  
Purchasing and Contracting Signature Date



DeKalb County  
GEORGIA

770.621.7200 (o) | Watershed Management  
770.621.7271 (f) | 1580 Roadhaven Drive  
DeKalbCountyga.gov | Stone Mountain, GA 30083

MEMORANDUM

Chief Executive Officer  
Michael Thurmond

Board of Commissioners

District 1  
Nancy Jester

District 2  
Jeff Rader

District 3  
Larry Johnson

District 4  
Stephen Bradshaw

District 5  
Mereda Davis Johnson

District 6  
Kathie Gannon

District 7  
Lorraine Cochran-Johnson

TO: Talisa R. Clark, MBA, CPO, Chief Procurement Officer  
THRU: Ted Rhinehart, Deputy Chief Operating Office - Infrastructure  
FROM: Reginald Wells, Director, Department of Watershed Management  
LaCresha Johnson, Assistant Director, Distribution & Collection Operations  
DATE: May 30, 2019  
SUBJECT: Proposed Amendment/Change Order No. 2 to Contracts 1048832 -  
Disaster Recovery and Sewage Cleaning Services

**Original Contract Term and Dollar Amount:**

January 24, 2017 to January 31, 2018; \$350,000.00

**Previous Extension of the Term:** Yes

**Previous Changes to the Dollar Amount:** Yes

**Current Cumulative Contract Term Dollar Amount:** January 24, 2017 to January 31, 2020;  
Bell Restoration Services Inc. dba SERVPRO of Stone Mountain/Clarkston; \$2,035,953.80

**Proposed Cumulative Contract Term Dollar Amount:** January 24, 2017 to January 31, 2020;  
Bell Restoration Services Inc. dba SERVPRO of Stone Mountain/Clarkston; \$ 2,222,953.80

**Detailed Description of Requested Changes:**

The initial, subsequent renewal and change order budgets for the Disaster Recovery and Sewage Cleaning Services contracts were derived from the previous year's expenditures not taking in account the increase shortfall to Disaster Recovery and Sewage Cleaning Services contract will be \$187,000.00 that is necessary for the department to provide the services through the end of the contract term.

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:**

The Department of Watershed Management is requesting an increase to our contracted Disaster Recovery and Sewage Cleaning Services contracts to make certain that services are not interrupted.



DeKalb County  
GEORGIA

Proposed Amendment/Change Order No. 2 to Contract 1005787  
for Fence and Gate Repair and Installation

The increase is due to unforeseen increases from the average monthly spending on sewer building backups and water extraction services in addition to the increase in utilization by the Facilities Management Department for mold remediation services. Without the increases, the Department of Watershed will not be able to meet county service demands.

Amount Spent To Date: \$ 1,943,773.92