



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Agenda Item

File ID: 2019-3829

Substitute

6/25/2019

**Purchasing Type:** Cooperative Agreement (CA)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

### AGENDA ITEM:

**Commission District(s):** All

CA – Employee Assistance Program (EAP) (Cooperative Agreement): for use by the Department of Human Resources and Merit System (HRMS). Consists of piggybacking off the competitively let State of Georgia Contract (SWC) No. 40300-240-DAS0000100-0002 for psychological counseling for all County employees for both personal and work stress-related conditions and/or other issues. Awarded to KEPRO Acquisitions, Inc. Amount Not To Exceed: \$57,540.00.

**Information Contact:** Talisa Clark, CPPO

**Phone Number:** (404) 687-2797

### PURPOSE:

Services provided include, but are not limited to, adoption counseling, financial counseling, post-traumatic stress, substance abuse counseling, etc. Although SWC Contract No. 40300-240-DAS0000100-0002 is valid through June 30, 2020, this request is to purchase from the cooperative agreement through December 31, 2019 as the County solicits and secures a new contract for these services by the close of 2019.

### RECOMMENDATION:

Recommend approval to purchase from SWC Contract No. 40300-240-DAS0000100-0002 with:

KEPRO Acquisitions, Inc., 777 East Park Drive, Harrisburg, PA 17111

Amount Not To Exceed: \$57,540.00

and authorize the Chief Executive Officer to execute the contract and all associated documents.

### ADDITIONAL INFORMATION:

- |                                       |                            |
|---------------------------------------|----------------------------|
| 1. Contract Effective Date:           | December 1, 2018           |
| 2. Contract Expiration Date:          | December 31, 2019          |
| 3. Amount Spent on Previous Contract: | \$108,968.44               |
| 4. Funding:                           | General – Operating (HRMS) |

SWC 40300-240-DAS000100-0002 with KEPRO for the Employee Assistance Program (EAP)

**User Department's Recommendation**

User Department Name Human Resources & Merit System

Recommended Bidder(s) meets our approval.

Bidder 1: KEPRO Bidder 2: \_\_\_\_\_  
Name/Amount Name/Amount

Bidder 3: \_\_\_\_\_ Bidder 4: \_\_\_\_\_  
Name/Amount Name/Amount

Project Amount This Term: \$57,540 remainder of 2019

**Funding:**

General  Enterprise  3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:** Employees struggling with substance abuse, gambling, psychological, marital, legal and financial issues often comprise a significant percentage of disciplinary problems. To support the maximum performance of the workforce, the County desires to continue to provide post-employment counseling to its employees and family members through an external service provider.

HR partnered with external providers, Cameron & Associates and later ESPYR, to serve over 7K employees and persons living in their households - potentially totaling 16K individuals.

Cameron & Associates provided EAP counseling and sworn psychological screenings until its sudden closing in August 2017. Through a Co-Op with the State of Georgia, the County resumed providing EAP services for employees in November 2017 with ESPYR.

Upon short notice, the County learned the agreement between the State of Georgia and ESPYR will end June 30, 2019. The County wishes to continue providing EAP services to its employees by "piggy backing" on a State contract with KEPRO Acquisitions, Inc d/b/a KEPRO (formerly APS Healthcare Bethesda, Inc.).

Catherine Davis, HR manager 6/4/19  
Name, Title Date

Isabel Hanson 6/4/19  
Department Director Date

*the will work w/ P&C to solicit and secure a new contract on or before 12/31/19 OR 6/19/19*