

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Fleet Management	<b>From:</b> Vernetha Halls
<b>ITB No.:</b> 3003430	<b>Title:</b> Administrative Operations Manager
<b>Effective Date:</b> 06/03/2017	<b>Expiration Date:</b> 06/30/2017
<b>Contract APPROVED Amount:</b> <del>290,000</del> <sup>360,000</sup> <i>ly</i>	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
Dilmar Oil	970306	YES

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term:** ~~290,000~~ <sup>360,000.00</sup> *ly*  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** General  Enterprise  3 Digit Fund Code 611  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
This is a renewal with the current vendor to continue the level of services being provided. We have had no issues with the current vendor.

*Robert Garon* 3-23-2017  
Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Christina Hood* 4/17/17  
Purchasing and Contracting Signature Date