


DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department:</b> Fire Rescue Services	<b>From:</b> Tammy Shew-Procurement Agent
<b>CPA No.:</b> ITB#18-101034	<b>Title:</b> <u>Parts for Vehicles and Off Road Equipment-2<sup>nd</sup> Renewal</u>
<b>Effective Date:</b> 5/14/19	<b>Expiration Date:</b> 5/31/21
<b>Contract APPROVED Amount:</b> \$100,000.00	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
West Chatham	1161710	

<b><u>User Department Recommendation:</u></b>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$100,000.00</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code <u>270</u> CIP Line Item No. (if applicable): _____		
<b><u>Justification:</u></b> Fire Rescue approves of the use of West Chatham contract # 1161710 for the use of upfitting emergency response vehicles with required equipment per NFPA and is requesting authorized spending limit of \$100,000.00 for the 2021 contract term.		
 _____	<u>2-9-2021</u> _____	
<b>Department Director Signature</b>	<b>Date</b>	

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**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

*Phyllis Head*

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**Purchasing and Contracting Signature**

\_\_\_\_\_  
**Date**