

To: GRPA BOOST 2.0 Contract Applicants

From: GRPA BOOST

Date: December 1, 2025



Agency: DeKalb Co                      Contract Award: \$75000.00

Email Address: [mwindham@dekalbcountyga.gov](mailto:mwindham@dekalbcountyga.gov)

Director Email: [mwindham@dekalbcountyga.gov](mailto:mwindham@dekalbcountyga.gov)

Subject: GRPA BOOST 2.0 Contract Award Notification

*\*Please send a brief acknowledgement of receipt of this email and acceptance of Contract Award to [GRPA@GRPA.ORG](mailto:GRPA@GRPA.ORG) and [ADMIN@GRPA.ORG](mailto:ADMIN@GRPA.ORG). This will help us ensure the information has been received and your intent.*

Dear GRPA BOOST 2.0 Contract Applicant

We received over 42 applications for GRPA BOOST 2.0 for Building Opportunities in Out-of-School Time (BOOST) Afterschool & Summer Programs, which seeks to leverage out-of-school time and whole child supports to address learning loss in Georgia. As the primary subgrantee with the Georgia Department of Education (GaDOE), the Georgia Recreation and Park (GRPA) is pleased to inform you that your organization has been selected to receive a contract to assist in operating a comprehensive Afterschool and/or Summer Programming in your community (depending on your application requests). GRPA appreciates you taking the time to submit a contract application for consideration. **GRPA received requests for \$4,045,433.50 and our available funds were \$1,400,000.00.** The Agencies requested overall amounts had to be significantly reduced. **Your approved contract amount for BOOST 2.0 can be found above.** Due to the requested funds needed versus available funds **all Contract Amounts** are different than your Requests.

Congratulations, as this was a highly competitive contractor selection process, and we celebrate with you your success. Please **submit a revised budget** on the GRPA Budget / Drawdown Request Form. With GRPA's overall mission to serve as many communities and participants as possible through the available funding provided, cuts had to be made. The BOOST funding recommendations are based on your application's overall percentile score in comparison to all other applicants on each required element of the application, the GRPA Boost Funding Matrix, FRPL percentages and your organization's dosage of programming, number of children served, past funds requested vs utilized funds and agency reporting. Each application was fully read and scored by qualified evaluators.

All funded organizations must be prepared to comply with all **GaDOE Conflict of Interest**-, **Program Assurances/Memorandum of Understanding** and all other requirements and expectations set forth in writing by GRPA.

In addition, **before accepting a BOOST contract**, organizations should self-assess and affirm their capacity to:

- Carry out their programming within available financial resources,
  - **Note: Your contract amount is less than you requested** - consider carefully if the awarded funds are sufficient to operate programming. GRPA will work with you to adjust your original

submitted budget as requested. Please complete and indicate how you plan to split the funding between Afterschool (ASP) and Summer (SE) if Year Round

**Attend a mandatory zoom meeting, DECEMBER 5, 2025, 10:00 AM Eastern Time (US and Canada)** - Join Zoom Meeting - <https://us02web.zoom.us/j/4460761839?omn=88280151015>

Meeting ID: 446 076 1839

**During this meeting you should make sure your financial person for the City/County/ Department are also involved.** You will receive additional information regarding Drawdown Process, reporting, grantee networking opportunities, and a virtual orientation session that will cover program requirements and eligible expenses, technical assistance, data collection, and program sustainability. **This is a mandatory meeting**

- Attend and engage in other required training and technical support with GRPA and/or the Georgia Statewide Afterschool Network (GSAN)/METIS.
- Collect any required data and outcome measures as described in the RFP/MOU,
- Participate in program evaluation efforts,
- Utilize a minimum 3 months of working capital, if necessary, to begin programming while training is conducted and budgets finalized and reviewed (GRPA, based on information made available by GSAN and GaDOE anticipates processing reimbursements monthly thereafter).

If you are unsure of your organization's ability to meet the requirements of the BOOST program, if you have questions regarding the requirements, or if you wish to decline your Contract Award, please contact [ADMIN@GRPA.ORG](mailto:ADMIN@GRPA.ORG) as soon as possible. Your formal Contract/Memorandum of Understanding (MOU) with GRPA will be your written acceptance of this contract GRPA BOOST award.

***Next Steps:***

As 1 of 41 organizations funded in the GRPA BOOST 2.0 Program, you will be expected to actively engage in the intake and orientation process. ***Below are 5 important steps to take as implementation begins [new forms required of all agencies since we are in a new calendar year]:***

**Forms Required after Award of Funding are Due December 15<sup>th</sup>, 2025.**

1. **Due December 15<sup>th</sup>, 2025:** Complete the GaDOE Conflict of Interest Policy,
2. **Due December 15<sup>th</sup>, 2025:** Program Assurances/Memorandum of Understanding (MOU) and return. We recommend a senior member of management complete this form. You should be able to get to Council/ Commission by the deadline. If you have issues with this deadline, please email us and keep us posted.
3. **Due December 15<sup>th</sup>, 2025:** Submit a completed W-9 dated in 2025.
4. **Due December 15<sup>th</sup>, 2025:** Submit a revised budget for BOOST 2.0 on the GRPA Budget/Drawdown Request
5. **By December 10<sup>th</sup>, 2025:** Complete the GSAN Quality Survey- MANDATORY by BOOST/ GSAN

**To recap, immediate dates to remember: LINKS WILL BE ON THE GRPA WEBSITE -**

**<https://grpa.org/boost-grant/>**

- Submit to GRPA any initial questions or concerns regarding your grant award.
- **Complete and submit to GRPA your W-9, Program Assurance/MOU Form and the GaDOE Conflict of Interest Form** by December 15, 2025 to: [grpa@grpa.org](mailto:grpa@grpa.org) and [admin@grpa.org](mailto:admin@grpa.org)
- **Complete and submit the GSAN Quality Survey- MANDATORY by BOOST/ GSAN**

Your Afterschool and/or Summer Learning Program is critical to the long-term recovery and support of Georgia's children and families, as well as in addressing learning loss. We look forward to being a partner to you in the work to come!

Sincerely,

*Steve Card*

Steve Card  
GRPA Executive Director

*Craig Sowell*

Craig Sowell  
GRPA Grant Administrator