

**INTERDEPARTMENTAL  
MEMORANDUM**

**TO:** Barry Puckett, Deputy Director of Infrastructure, Department of Innovation and Technology

**FROM:** Jovan Hooper, Procurement Agent, Purchasing & Contracting

**SUBJECT:** RFP No. 20-500562 – Network Professional Services & Monitoring

**DATE:** January 26, 2021

One (1) proposal was received for the subject Request for Proposal (RFP). The Evaluation Committee reviewed the responsive proposals based on the evaluation criteria set forth in the RFP.

The resulting compiled scores are as follows:

<b>Proposer</b>	<b>Cumulative Score</b>	<b>YEARLY TOTAL</b> (Up to 600 elements)
Layer 3 Communications	110.6	\$176,400.00

After evaluation of the technical and cost proposals, the evaluation committee recommends awarding the contract to the sole highest scoring Proposer: Layer 3 Communications.

Please complete the attached Recommendation Form and return it no later than **Friday, January 29, 2021**; please keep in mind that this service is expected as a 5-year multiyear contract; 1 year with 4 options to renew. If you have any questions, please feel free to reach out with any questions and/or concerns.

RFP No. 20-500562 – Network Professional Services & Monitoring

**Recommended Proposer meets our approval.**

**Proposer Name:** \_\_\_\_\_

**Amount:** \_\_\_\_\_

**Funding:**

General  Enterprise  3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

**Approval:**

\_\_\_\_\_  
John A. Matelski, CGCIO  
Chief Innovation & Information Officer  
Department of Innovation & Technology

Date: \_\_\_\_\_