



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2025-1676

Substitute

12/16/2025

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 8 to Contract Nos.: 1213056 and 1213057 for Temporary Personnel Services (Four (4) Year Multi-Year Contract): for use by all DeKalb County departments through the Department of Human Resources & Merit System (HRMS). These contracts consist of the provision of temporary staffing. This request seeks to increase the contract term through March 31, 2026. Awarded to Corporate Temps, Inc. and Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services. CONTRACT TERM INCREASE ONLY.

Information Contact: Michelle Butler, Chief Procurement Officer

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on April 28, 2020, to two (2) vendors for a total amount not to exceed \$10,000,000.00. On February 10, 2022, Change Order No. 1 was approved to transfer \$1,000,000.00 from Contract 1213057 to 1213056 due to heavy usage. On April 26, 2022, the BOC approved Change Order No. 2 to increase contract funds to both contracts by a total amount not to exceed \$5,000,000.00. On December 27, 2022, Change Order No. 3 was approved to transfer \$2,000,000.00 from Contract 1213057 to 1213056. On January 27, 2023, Change Order No. 4 was approved to transfer \$500,000.00 from Contract 1213056 to 1213057 for payment of outstanding invoices. On March 14, 2023, the BOC approved Change Order No. 5 to increase contract funds to both contracts by a total amount not to exceed \$10,000,000.00. On May 14, 2024, the BOC approved Change Order No. 6 to increase the contract term through June 30, 2025. On June 10, 2025, the BOC approved Change Order No. 7 to increase the contract term through December 31, 2025. These contracts consist of the provision of part-time and full-time temporary personnel positions for DeKalb County on an as needed basis. This request seeks to increase the contract term through March 31, 2026, using existing funds.

This substitute is submitted to revise the requested contract term increase date.

RECOMMENDATION:

Recommend approval of Change Order No. 8 with:

Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services, 1999 West
190th Street, Torrance, CA 90504

Note: LSBE Participation: 25%



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Corporate Temps, Inc., 5950 Live Oak Parkway, Suite 230, Norcross, GA 30093

Note: LSBE Participation: 20%

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|--|
| 1. Contract Effective Date: | July 1, 2020 |
| 2. Contract Expiration Date: | December 31, 2025 |
| 3. Amount Spent to Date: | \$21,562,192.87 |
| 4. Funding: | Temporary Services - Operating (All Departments) |