





**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department: Recreation, Parks &amp; Cultural Affairs (RPCA)</b>	<b>From: Purchasing &amp; Contracting</b>
<b>RFP No.: 20-500558</b>	<b>Title: On Call Soil &amp; Materials Testing, Surveying Services and Structural Analysis</b>
<b>Effective Date: July 13, 2021</b>	<b>Expiration Date: December 31, 2026</b>
<b>Contract APPROVED Amount: \$1,278,425.00</b>	<b>Number of Change Orders to Date: 1</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
Accura Engineering and Consulting Services Inc.	1258334	N/A

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \$250,000

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_ SPLOST  Category \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

RPCA recommends to increase contract 1258334 in order to include survey services for future acquisitions for the expansion of park land.

*Chuck O. Ellis*

Department Director Signature

2/7/2024

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

*Delois Robinson*

Digitally signed by Delois Robinson  
Date: 2024.02.16 12:59:52 -05'00'

2/16/24

Purchasing and Contracting Signature

Date