



DeKalb County
GEORGIA

Department of Purchasing and Contracting
Change Order Request Form

User Department: ~~Human Resources and Merit System~~ **From:** Sophia Thomas
 Finance - Utility Customer Operations (UCO)
RFP No.: 15-500357 **Title:** Temporary Personnel Services

Effective Date: March 8, 2016 **Expiration Date:** December 31, 2019

Contract APPROVED Amount: \$10,172,000.00

Contractor(s)	Contract No.	Amount Spent	
Jibe Staffing	1016091	\$2,434,782.75	Yes
Corporate Temps, Inc.	1009746	\$7,585,354.69	Yes

Total Amount Spent to Date: \$10,018,137.44

User Department Recommendation: Renew Bid

Based on the Department of Finance's Utility Customer Operations (UCO) average spending in Year 2019, UCO 's request the following amount to cover projected invoices from June 1, 2019 through December 31, 2019.

Jibe Staffing : \$348,094.00 Corporate Temps, Inc- \$358,172.00

Justification : UCO continues to utilize the staffing contract to support staffing needs as the department continues to support the New Day Project, implementation of the Equesta system and onboarding of the new customer service representative classes.

Dianne McLabb / B. K. Ransom

7/9/2019

Department Director Signature

Date

Funding: General Enterprise 3 Digit Fund Code _____
 CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Please have the UD provide the information that supports the increase.

C. Horn

7/11/19

Purchasing and Contracting Signature

Date



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Total Amount Spent to Date: \$10,018,137.44

User Department Recommendation: Renew Bid

Based on the County's YTD 2019 utilization of the contract, HR requests the following amount (in addition to Finance's Utility Customer Operations UCO's request) to cover the requests of other County departments through December 31, 2019, expiration of contract.

Jibe Staffing : \$40,000 Corporate Temps, Inc- \$460,000

Justification : UCO continues to utilize the staffing contract to support staffing needs as the department continues to support the New Day Project, implementation of the Equesta system and onboarding of the new customer service representative classes.

Bonita O'Hanrahan 7/24/2019
 Department Director Signature Date

Funding: General Enterprise 3 Digit Fund Code _____
 CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

C. Horner 7/25/19
 Purchasing and Contracting Signature Date

27532							\$ 13,173.89								
Total	\$ 57,183.40	\$ 88,805.55	\$ 72,850.91	\$ 55,713.77	\$ 41,037.42	\$ 71,864.10			\$ 14,110.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 381,165.47

Justification of the amount needed:

Based on the first 6 months, we spend an average of \$61,175 per month.

So if we take this amount for the next 6 months (rest of the year)

\$61,175.00 x 6 = \$367,050.00 is what will be needed on this contract to cover the County for the rest of the year.

