



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2021-2417

Substitute

4/27/2021

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 2 to Contract No.1212999 for Portable Toilet Rentals (Annual Contract with 2 Options To Renew): for use by the Department of Watershed Management (DWM), Public Works-Sanitation, Recreation, Parks, and Culture Affairs (RPCA) and the DeKalb-Peachtree Airport (Airport). Consent to Assignment to transfer the remaining balance and contract terms to United Site Service LLC. No change in the contract's terms, conditions, or prices and exercise the first renewal option. Amount Not To Exceed: \$99,500.00.

Information Contact: Cathryn Horner, Director

Phone Number: (404) 371-6334

PURPOSE:

Awarded on May 13, 2020, for an amount not to exceed \$39,200.00. On March 16, 2021, Change Order No. 1 was approved for an amount not to exceed \$50,000.00. This request is for consent to assignment of the contract to United Site Service LLC with no change in contract terms, conditions, or prices and for additional funding due to increasing demand for services. In addition, this request is to exercise the first option to renewal amount not to exceed \$99,500.00.

RECOMMENDATION:

Recommend approval of change orders and to exercise the 1st renewal option through May 31, 2022 with:

United Site Services of Georgia LLC, 118 Flanders Road, Westborough, MA 01581

Amount Not To Exceed: \$99,500.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

1. Contract Effective Date: May 13, 2020
2. Contract Expiration Date: May 31, 2022
3. Amount Spent to Date: \$28,400.00
4. Funding:
 - \$35,000.00 - General - Operating (RPCA)
 - \$ 7,500.00 - Enterprise - Airport
 - \$50,000.00 - Enterprise - Operating (DWM)
 - \$ 7, 000.00 – Enterprise – Operating (Sanitation)

DeKalb County
 Department of Purchasing and Contracting
 Contract Renewal Request Form

User Department: Sanitation Division ITB No.: 20-101229 Effective Date: May 31, 2020 Contract APPROVED Amount: \$89,200.00	From: Purchasing and Contract Department Title: Portable Toilet Rental Expiration Date: May 31, 2020 Number of Renewals to Date: 0
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Contractor(s)	Contract No.	Agrees to Extend
United Site Services of Georgia	1212999	

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$7,000.00
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 541 - Sanitation Enterprise
 CIP Line Item No. (if applicable): _____

Justification:
 PW - Sanitation would like to extend the contract for one additional year. This contract will provide portal toilet rental.
Seminole Road Landfill + Collection Lots + Transfer Stations
Racy Al Hutchinson _____ 4/19/21
 Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Phyllis A. Head

 Purchasing and Contracting Signature Date

04/19/2021