

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Human Resources	From: Angel Frazier
RFP No.: 17-500452	Title: Pre-Employment Drug and Alcohol Testing Services (Annual Contract with 4 Options to Renew)
Effective Date: October 10, 2017	Expiration Date: October 9, 2018
Contract APPROVED Amount: \$284,450.00	Number of Renewals to Date: 0
Amount Released: \$153,609.00	

Contractor(s)	Contract No.	Agrees to Extend
Caduceus Occupational Medicine	1075136 1082514	

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$284,450
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100
CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: Caduceus USA Name/Amount Vendor 2: _____ Name/Amount
Vendor 3: _____ Name/Amount Vendor 4: _____ Name/Amount

Justification:
Vendor (Caduceus USA) provides qualified medical service to administer Post Offer/Pre-Employment Physicals and Fitness for Duty Physicals performed by a Board Certified Occupational Medicine Physician.

"This annual contract comes with four (4) options to renew. Prior to the expiration of the Initial Term, the parties have the option to renew this agreement for the First annual Renewal Term of twelve (12) calendar months."

Angela C. Lawson Department Director Signature 7/16/18 Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments: *Please reach out to the UD & request info re: why amount requested exceeds initial year spend! Add this to CPO notes on the agenda item.*

C. Horne Purchasing and Contracting Signature 7/17/18 Date