

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department: Police Services</b>	<b>From: Purchasing &amp; Contracting</b>	
<b>ITB No. 24-101641</b>	<b>Title: Helicopter, Maintenance and Repair Services</b>	
<b>Effective Date: June 11, 2024</b>	<b>Expiration Date: June 30, 2025</b>	
<b>Contract APPROVED Amount: \$400,000.00</b>	<b>Number of Renewals to Date: 0</b>	
<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
<b>Rotor Resources, LLC</b>	<b>1381091</b>	<b>Yes</b>


**User Department Recommendation:** Renew ☒ Bid ☐

Total Funding for Renewal Term: \$400,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code 274 SPLOST ☐ Category \_\_\_\_\_  
CIP Line-Item No. (if applicable): \_\_\_\_\_

**Justification:**  
Both DeKalb Police aircraft are twenty years or older. Both aircraft are approaching the end of life on various components due to age, flight hours, number of power cycles, elemental exposure, and major inspections. Rotor Resources has kept both aircraft airworthy since they were purchased and provides the highest quality services to the DeKalb County Police Aerial Support Unit since the aircraft were acquired. We are recommending contract renewal awarded to Rotor Resources for Helicopter Maintenance and Repair Services.

The total requested is the **estimated** usage for the contract renewal as some major system components require upgrading and/or replacement due to age and functionality estimated at \$130,000.00 per aircraft. No funds from the current contract have been used or requested due to previous funding from the 2024 contract close-out prior to June 2024. The funds from the previous contract have been utilized during this initial opening period. At the close out of the 2024 contract period, \$350,000.00 was requested and utilized until March of 2025. Those funds have now been closed out, which will require a request for funds from the current contract prior to the next contract renewal in June 2025. The new request for funds will be in the amount of \$200,000.00 as one aircraft is currently in for a major inspection.

  
\_\_\_\_\_  
**Department Director Signature**

March 28, 2025  
\_\_\_\_\_  
**Date**

<b><u>For Use by Purchasing and Contracting:</u></b>	Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	
<b><u>Additional Comments:</u></b>  			
_____ <b>Purchasing and Contracting Signature</b>	_____ <b>Date</b>		