



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Sanitation **From:** Tracy A. Hutchinson

**CPA No.:** 1122508 **Title:** Landfill Professional Engineering &   
 ~~Supporting Services~~

**Effective Date:** 9/11/18 **Expiration Date:** 12/31/24

**Contract APPROVED Amount:** \$7,744,461.84

Contractor(s)	Contract No.	Amount Spent	
SCS Engineers	1122508	<del>\$4,913,878.88</del> \$4,543,375.88 JLH	N/A

**Total Amount Spent to Date:** \$4,913,878.88

**User Department Recommendation:** Renew  Bid

**Justification:**  
Sanitation would like to request for an extension on the contract with SCS Engineers until April 30, 2025. This extension will allow time to complete the new RFP solicitation. The RFP vendor proposals are due to Purchasing on December 18, 2024.

*[Signature]* \_\_\_\_\_ *11/20/24* \_\_\_\_\_  
Department Director Signature Date

**Funding:** General  Enterprise  3 Digit Fund Code 541 - Sanitation Operating

CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature Date