DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Animal Services	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025 Contract	**Expiration Date: 12.31.27**
APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: 20,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code [illegible] SPLOST ☐ Category ____________
CIP Line Item No. (if applicable): ________

Justification:

To add funding for Animal Services to use as needed.

N. Wallen Digitally signed by N. Wallen
Date: 2026.05.04 12:45:44 -04'00'

Department Director Signature **Date**

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron
Date: 2026.06.18 18:20:20 -04'00'

Purchasing and Contracting Signature **Date**

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Department of Emergency Managment	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☑ Decrease ☐

Funding for Renewal Term: 20,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☑ Enterprise ☐ 3 Digit Fund Code ______ SPLOST ☐ Category ____________________
CIP Line Item No. (if applicable): __________

Justification:

The Department of Emergency management utilizes this vendor to purchase needed supplies and materals for the operation of its departmental programs and services

Cary Hollis — Department Director Signature

June 4, 2026 — Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron Date: 2026.06.18 18:20:55 -04'00'

Purchasing and Contracting Signature

Date

DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Police Services	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term:____100,000.00___________________________
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code __274____ SPLOST ☐ Category ____________________
CIP Line Item No. (if applicable): __________

Justification:

To add funding for Police Services to use as needed.

1892

Department Director Signature

5-1-26

Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron

Digitally signed by Djuana Herron
Date: 2026.06.18 18:21:30 -04'00'

Purchasing and Contracting Signature

Date

DeKalb County

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Sanitation and Beautification	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: $80,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☒ 3 Digit Fund Code ______ SPLOST ☐ Category ______
CIP Line Item No. (if applicable): ______

541 - General Operating Enterprise, $35,000.00
272 - Unincorporated Beautification, $45,000.00

Justification:

Sanitation/Beautification request a change order to increase Grainger contract by an additional $80,000.00. This amount will be used to purchase operating supplies and materials for the Sanitation Division and Beautification Unit.

Eugene McKenna

Department Director Signature

4-30-26

Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron

Digitally signed by Djuana Herron
Date: 2026.06.18 18:22:04 -04'00'

Purchasing and Contracting Signature

Date

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department:	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☒ Bid ☐ Increase ☐ Decrease ☐

Funding for Renewal Term:___$115,000____________________________
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐X Enterprise☐ 3 Digit Fund Code ______ SPLOST ☐ Category ____________________
CIP Line Item No. (if applicable): __________

Justification:

RPCA recommends to utilize Grainger to purchase maintenance repair and operations supplies, parts, Equipment and materials as needed for the department.

Christopher Bass
Department Director Signature

6/4/26
Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron
Digitally signed by Djuana Herron
Date: 2026.06.18 18:22:36 -04'00'
Purchasing and Contracting Signature

Date

DeKalb County

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Fire Rescue Services	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☑ Bid ☐ Increase ☐ Decrease ☐

Funding for Renewal Term: 150,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code 270 SPLOST ☐ Category ____________

CIP Line Item No. (if applicable): ________

Justification:

The Department of Fire and Emergency Rescue Services utilzes this contract for the purpose of providing equipment, parts, goods, and related needs to its operations, stations, and headquarters.

Department Director Signature

05-27-2026

Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron

Digitally signed by Djuana Herron
Date: 2026.06.18 18:23:09 -04'00'

Purchasing and Contracting Signature

Date

DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: E911	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date: 0**

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term:____20,000.00____________________
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code __215____ SPLOST ☐ Category __________________
CIP Line Item No. (if applicable): __________

Justification:

To add funding for E911 to use as needed.

Carina Swain Digitally signed by Carina Swain Date: 2026.05.01 15:40:28 -04'00'

Department Director Signature

5/1/2026
Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron Date: 2026.06.18 18:23:36 -04'00'

Purchasing and Contracting Signature

Date

DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department:	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date: 0**

Contractor(s)	**Contract No.**	**Agrees to Extend**
Grainger	2000195	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: $100,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code 100 SPLOST ☐ Category ____________
CIP Line Item No. (if applicable): ________

Justification:

Facilities Management is requesting $100,000 be added to the Grainger contract. This contract is used by our plumbing, electrical, HVAC, carpentry and environmental staff to purchase tools, parts, materials, equipment, and miscellaneous supplies.

Department Director Signature — **Date** 5/4/2026

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron Date: 2026.06.18 18:24:13 -04'00'

Purchasing and Contracting Signature — **Date**

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department:	**From: Purchasing and Contracting**
ITB No. **Cooperative Agreement**	**Title:** Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services
Effective Date: 2.11.2025	**Expiration Date: 12.31.27**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Grainger	2000195	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term:______200,000.00________________________
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐X Enterprise☐ 3 Digit Fund Code 611____ SPLOST☐ Category ____________________
CIP Line Item No. (if applicable): __________

Justification:

Requesting funds to accommodate various purchases available through this vendor. Purchases include shop supplies, tools, and various specialty items.

Vernetha Halls Digitally signed by Vernetha Halls Date: 2026.05.01 16:59:43 -04'00'

Department Director Signature

05/01/2026
Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron Date: 2026.06.18 18:24:43 -04'00'

Purchasing and Contracting Signature

Date

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Department of Watershed Management (DWM)	**From:** **PURCHASING AND CONTRACTING DEPT.**
ITB No. **OMINA Partners Contract No. 240078-01**	**Title:** Cooperative Agreement for Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and related Services
Effective Date: February 11, 2025	**Expiration Date: February 28, 2026**
Contract APPROVED Amount: $2,423,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
GRAINGER INDUSTRIAL SUPPLY	2000195	YES

User Department Recommendation: Renew ☒ Bid ☐

Funding for Renewal Term: $1,300,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ■ 3 Digit Fund Code 511 SPLOST ☐ Category ____________
CIP Line-Item No. (if applicable): __________

Justification:

The Department of Watershed Management (DWM) will utilize this contract to purchase Maintenance, Repair and Operation products on an as needed basis. Product categories include:

- Electrical
- Miscellaneous
- Tools
- HVAC
- Outdoor Garden & Supplies
- Cleaning
- Material Handling
- Safety & Security

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Reginald Wells Digitally signed by Reginald Wells Date: 2026.02.02 15:35:37 -05'00'

Department Director Signature **Date**

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron Date: 2026.06.18 18:25:12 -04'00'

Purchasing and Contracting Signature **Date**