



OFFICE OF CIO & DIRECTOR  
JOHN A. MATELSKI

**DeKalb County Government**

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**TO:** Phyllis Head, Procurement Manger – Purchasing and Contracting  
**FROM:** Angela Green, Business Officer – Innovation and Technology  
**THROUGH:** John Matelski, Chief Information Officer – Innovation and Technology  
**SUBJECT:** Request Purchasing and Contracting assistance in renewing a Software, Hardware, and Support & Maintenance Agreement and Upgrade with KRONOS Inc.  
**DATE:** June 1, 2020

In June 2012, DeKalb County entered into a sole source Software, Hardware, and Support & Maintenance Agreement with KRONOS Inc. As a result, PO# 862573 was issued to cover the term September 10, 2012 – September 9, 2013; PO# 894121 was issued to cover the term September 10, 2013 – September 9, 2014; PO# 934039 was issued to cover the term September 10, 2014 – September 9, 2015; PO# 980472 was issued to cover the term September 10, 2015 – September 9, 2016; and PO# 1020574 was issued to cover the term September 10, 2016 – September 9, 2017. PO# 1075959 was issued to cover the term September 10, 2017 – September 9, 2018. PO#1123066 was issued to cover September 10, 2018 – September 9, 2019. DeKalb County uses Kronos countywide to record and track time for all departments. PO#1178592 was issued to cover September 10, 2019 – September 9, 2020. DeKalb County uses Kronos countywide to record and track time for all departments The current Kronos software and hardware service contract will expire on September 09, 20120. Therefore, we are requesting Purchasing and Contracting’s assistance in processing the attached quote for renewal of our Software, Hardware, and Support & Maintenance Agreement along with a quote for an upgrade with KRONOS Inc. utilizing OMNIA Partners previously US Communities: <https://www.omniapartners.com/publicsector/contracts/supplier-contracts/kronos> in the amount of \$176,427.86.

The Department of Innovation and Technology is submitting this renewal as a sole source because Kronos products are sold directly by Kronos, Inc. If this renewal is not approved, the County will not be able to produce payroll checks for employees. Additionally, the County will not have vendor support should an issue arise.

Thank you for your assistance in this matter. If additional information is required, please contact Angela Green (404-371-2374).

Attachments: Sole Source Justification Form  
Sole Source Letter from Vendor  
Kronos Quotes